



## **Heritage Community Charter School**

1803 E. Ustick Rd.  
Caldwell, ID 83605  
208-453-8070

### **Classroom Assistant/Paraprofessional**

**Job Goal:** The classroom assistant/paraprofessional is assigned the responsibility of supporting students under the direction of the classroom teacher. The classroom assistant/paraprofessional may work with students in reading, math and additional areas.

### **Part-time position**

**Pay: \$12.00/hour**

**Primary Responsibility to:** Principal and Classroom Teacher

### **Responsibilities (Job functions):**

- Work cooperatively with students, classroom teachers, Resource Room teacher/s, specialist/s, parent/s, and administration while performing assigned duties and responsibilities.
- Manage classroom procedures to maintain a safe and productive learning environment.
- Provide instruction to students in areas of educational intervention as assigned and supervised by the Classroom teacher.
- Provide assistance to the Classroom teacher in such activities as developing instructional materials, managing student performance,

monitoring results and recording related data, helping with copying, projects, etc.

- Perform other duties as directed by the supervising Teacher/Principal.

**Skills, Knowledge and Abilities Required:**

- Knowledge of principles of child development and instructional processes.
- 32 college credits (Associate's Degree) or successful completion of the Para-Pro Praxis Test.
- Effective oral and written communication skills.
- Ability to follow directions.
- Patience and flexibility.

**How to Apply?**

**Fill out application and email to [smullanix@hccs481.org](mailto:smullanix@hccs481.org)**

**<http://heritagecommunitycharter.com/get-involved/employment/>**