



Heritage Community Charter School 2020-2021 Reopening Plan

Heritage Community Charter School is excited to welcome students back for the 2020-2021 school year. This document provides an outline of how HCCS is responding to this unprecedented COVID-19 pandemic. In accordance with guidelines provided by the CDC, local and state health officials, and the State Board of Education, this Reopening Plan was created to provide a safe and careful approach to provide student and families with the opportunity to return to school for face-to-face learning. Our most important goals are to keep our students safe while we continue providing a high-quality education to our students aligned to our mission and vision.

HCCS Mission Statement:

The mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers, and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character.

HCCS Vision

High Academic Achievement
Continuous Love of Learning
Communication that is Effective
Safe and Respectful Environment

Reopening Process:

Information regarding community spread in Idaho and in Canyon County will be provided by the State of Idaho and Southwest District Health. Dr. Castaneda, the HCCS Board of Directors and Southwest District Health Department will make decisions regarding the phase in which the school will open.

Assessing Community Spread:
Phase changes will be determined in cooperation with Southwest District Health

Phase 1: No/Low Spread “Normal with Precautions”	Phase 2: Minimal/Moderate Spread “A/B School Days”	Phase 3: Substantial Spread “Soft-Closure-School at Home”
Evidence of isolated cases, cases investigations underway, no evidence of exposure in large communal setting (healthcare facility, school, mass gathering, etc.) <i>Face Coverings Encouraged/Recommended *Facemask requirements are subject to change in the future based on feedback from health leaders.</i>	Widespread and/or sustained transmission with high likelihood or confirmed exposure within communal settings, with potential for rapid increase in suspected cases. <i>Face Coverings Required</i>	Large-scale community transmission, healthcare staffing significantly impacted, multiple cases within care communal settings like healthcare facilities, schools, mass gatherings, etc. <i>Face Coverings Required</i>

DELAYED START and/or EXTENDING SCHOOL CALENDAR - Based on the fluid situation of what our community is experiencing due to presence of community spread, the HCCS Board may consider delaying the start of the 2020-2021 school year and/or extending the current approved school calendar. These considerations will be based on consultations with health experts.

Resources used in this document include:

<https://www.sde.idaho.gov/re-opening/files/Idaho-Back-to-School-Framework-2020.pdf>

CDC Guidance

- [Reopening Guidance for Cleaning and Disinfecting Schools](#)
- [Guidance for Reopening Buildings After Prolonged Shutdown](#)
- [COVID-19 symptoms](#)
- [FAQs for Parents](#)
- [Talking with children about Coronavirus Disease 2019](#)
- [Considerations for Schools](#)

Southwest District Health Guidance

[Idaho Covid-19 Information](#)

	Phase 1: No/Low Spread “Normal with Precautions”	Phase 2: Minimal/Moderate Spread “A/B School Days”	Phase 3: Substantial Spread “Soft-Closure-School at Home”
Safety Measures	<ul style="list-style-type: none"> -Increased cleaning and disinfecting of facilities. -Masks encouraged/recommended for students. -Physical distancing -Visitors are allowed (call the front office prior to arrival) 	<ul style="list-style-type: none"> -A/B schedule maximizes social distancing by reducing the number of students in the building by half -Masks required for students and staff -Increased cleaning and disinfecting of facilities throughout the day and after school. -Physical distancing - Visitors to the school are restricted (call the front office prior to arrival) 	<ul style="list-style-type: none"> -School Building is Closed - Deep Cleaning of school - No visitors permitted in building
Health Screening	<ul style="list-style-type: none"> -Parents encouraged to check students’ temperature before coming to school for symptoms of COVID-19 - Students and visitors must be pre-screened for temperature prior to entrance into the building. 	<ul style="list-style-type: none"> -Parents encouraged to check students’ temperatures before coming to school for symptoms of COVID-19 -All students and staff will be screened upon arriving to school using a no-contact thermometer and COVID-19 screening questions. 	<ul style="list-style-type: none"> -Parents encouraged to continue monitoring their child for symptoms of COVID-19

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Entering/Leaving School Building	<ul style="list-style-type: none"> -Provide hand sanitizer throughout the building for students and staff -Encourage social distancing per CDC guidelines -Signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene -Follow CDC guidelines for students/staff who feel ill/experience symptoms when they come to school -Follow CDC guidelines for visitors: call front office before entering, screen visitors, require use of face coverings, etc. 	<ul style="list-style-type: none"> -Isolate and send home if internal temperature over 100°F -Safety, privacy and confidentiality should be maintained -Mark spaced lines to enter the building and designate entrance and exit flow paths -Restrict nonessential visitors and volunteers -Follow procedures for student pick/drop up: staggered entry by bus groups. End of day, students will have staggered release to maintain social distancing (by class), marked spacing for pickup in parking lot <p>Continue to follow all components as outlined in No/ Low Spread</p>	<ul style="list-style-type: none"> -School buildings are closed to students and the public -Only essential staff will be reporting to the building to complete tasks associated with distance learning -Board and administration will continue working with SWDH to monitor COVID-19 guidelines

When a Child, Staff Member or Visitor Becomes Sick at School	<ul style="list-style-type: none"> • Staff, students, visitors with a temperature of 100 degrees or higher MUST go home • Any individual with COVID-19 like symptoms will be placed in an isolated area until they are picked up • Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality • Safely and correctly disinfect all areas in which the ill person was in contact with • Advise ill staff and students to not return to school until they have met SWDH criteria to return to school • Office staff will communicate with students/families who were sent home
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Delivery of Instruction	<p>-“Normal” instruction within the school building</p> <p>-Packets/Assignments will be available for students with excused absences</p> <p>-Prepare for future remote learning by increasing learning opportunities for students which incorporate technology used during Phase 2 and 3.</p>	<p>-Students will be placed into either an A schedule or B schedule based on last name.</p> <p>-HCCS will strive to keep family groups on the same schedule.</p> <p style="text-align: center;">A Schedule= Monday and Thursday 15 students per class</p> <p style="text-align: center;">B Schedule= Tuesday and Friday 15 students per class</p> <p>- To minimize transitions and sharing of space, during A/B schedules students will remain with 1 teacher for the day. (1 complete day of Spanish in the classroom and 1 day of English in the classroom during their time in the building.)</p> <p>-When students are not at school on their assigned days, they will complete assignments and tasks from their face to face classroom instruction</p> <p>-Grade level Essential Learning Outcomes will be the focus of blended learning.</p> <p>-Expectations of students for online learning: 1) Participate in daily learning, 2) Communicate frequently with teachers, 3) Turn in assignments</p> <p>-Students are expected to work approximately 4 hours per day</p>	<p>-All learning will occur at home</p> <p>- As necessary and depending on need/availability, laptops will be distributed to support online learning.</p> <p>-Grade level Essential Learning Outcomes will be the focus of instruction</p> <p>-Expectations of students for online learning: 1) Participate in daily learning, 2) Communicate frequently with teachers, 3) Turn in assignments</p> <p>- Students are expected to work approximately 4 hours per day</p> <p>Attendance and work completion are required and will be calculated in their quarterly grades.</p>

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Student Attendance Expectations	<ul style="list-style-type: none"> -On site, in person every school day - Parent excused with arrangements to receive and complete assignments 	<ul style="list-style-type: none"> -Students at school 2 days per week (following their assigned A/B Schedule) - Attendance and work completion are required and will be calculated in their quarterly grades -Parent excused with arrangements to receive and complete assignments 	<ul style="list-style-type: none"> -Attendance based on student completion of 4 hours of remote learning per school day. -Attendance and work completion are required and will be calculated in their quarterly grades.
Assessments	<ul style="list-style-type: none"> -Administer district assessments as planned -Identify current student performance levels and provide appropriate interventions or enrichment strategies -Progress monitor and report student growth frequently 	<ul style="list-style-type: none"> -All benchmark and summative assessments will be administered in buildings -Classroom assessments may be administered through a virtual method -Follow all other assessment components as outlined in No/Low Spread 	<ul style="list-style-type: none"> -The administration of district benchmark and summative assessments will be reviewed during soft-closure to ensure accurate data is collected -Classroom assessments may be administered through a virtual setting - teacher discretion -Follow all other assessment components as outlined in No/Low Spread

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Transportation via School Bus	<ul style="list-style-type: none"> -Provide hand sanitizer for students, bus drivers and bus attendants -Bus drivers, attendants will wear face masks when students are on the bus. -When social distancing is not possible, students will wear face masks -Seating chart by family group, and bus stops, if possible -Load students back to front and unload front to back -Clean and disinfect frequently touched surfaces on the bus between routes -Windows are maintained open when outside temperatures permit -Students are only allowed to go home with other students on buses if pre-approved (school must be notified before noon). 	<ul style="list-style-type: none"> -Possible adjustments to bus routes due to A/B schedule -Continue to follow all components as outlined in Phase 1 	<ul style="list-style-type: none"> -School closed -No student transportation

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Food Services	<ul style="list-style-type: none"> -Continue following good sanitation practices -Serving Staff will wear face masks -Follow CDC hygiene guidelines, including handwashing by staff and students -Hand sanitizer will be provided in several locations at the entrance and within the cafeteria -Add additional tables to maximize spacing -Directional signage to direct students through the cafeteria -Staff will encourage and support social distancing -Leftover or unwanted items will not be shared with other students or staff -Food served will be provided in individually wrapped or single served when possible -Additional staff available to sanitize tables between groups 	<ul style="list-style-type: none"> -Serving staff will wear face masks -Grab and Go meals -Add additional tables to maximize spacing -Students will be encouraged to eat outside as weather permits to maintain social distancing. 	<ul style="list-style-type: none"> -Seek guidance from State Department of Education on allowable meal plans -Prepare Curbside meals to be picked up at the school -Serving staff will wear face masks

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Recess	-Students will be encouraged and taught activities to maintain social distance guidelines	-Modified recess schedule that minimizes the number of students outside. -Students will be encouraged and taught activities to maintain social distance guidelines -Playground structure will be closed to reduce the potential for transmission.	-School building and playground closed

<p>General Practices for other common areas</p> <p><i>*we recognize this is not all-inclusive. Plans will be modified and adjusted when necessary</i></p>	<ul style="list-style-type: none"> • Maintain 6 feet distance when possible • Disinfect surface areas regularly and frequently • Sneeze guards will be placed at front office counters • Hand Sanitizer will be provided throughout the building and near entrances • Educate students on good hygiene practices • Structure recess schedules and locations to avoid mixing cohorts of students • Staggered transitions to reduce number of students in the hallway • Locker Expectations: no congregating, no sharing, quickly get your supplies and return to class, no touching other students’ lockers during transitions • PE and Music teachers will be consulted to create guidelines in line with CDC. • Classroom Expectations: maintain 6 feet distancing when possible, no sharing of supplies, hallway/restroom passes will be assigned one at a time (excluding emergencies) • Computers will be sanitized frequently and regularly • Large Gatherings, School events, Assemblies and Sports: State Covid-19 levels will be reviewed and a determination for holding these activities will be made at that time. Health recommendations will be followed.
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<p>Vulnerable Populations</p>	<ul style="list-style-type: none"> • Gauge the staff, student and family needs and intentions for returning to schools • Consider Alternative Options: Plan for completion of schoolwork at home, Plan for virtual check in with teachers, Consider on-line options if appropriate • Establish process for regular check-ins with vulnerable individuals (consider additional health supports-asthma, allergies, diabetes, chronic health issues) • Allow vulnerable individuals to wear PPE throughout the school day • Meet as teams to consider services and accommodations they may need to be amended in IEP and 504 plans as appropriate
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<p>HCCS Response to a Positive COVID-19 case</p>	<ul style="list-style-type: none"> • Symptomatic staff or students should seek COVID-19 testing from their regular physician or through the local public health authority. • If a student or staff receives a positive COVID-19 test result the person will remain home/ out of the school building for at least 10 days after illness onset and 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving OR alternatively, a person who had a positive viral test may return to school when they have received two subsequent negative COVID-19 viral tests at least 24 hours apart and 72 hours have passed since fever is gone, without use of fever reducing medicine, and other symptoms are improving. • If they have a negative COVID-19 viral test (and if they have multiple tests, all tests are negative), they should remain home/ out of the school building until 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. • If they do not undergo COVID-19 testing, the person should remain home/ out of the school building until 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving.
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