

# Heritage Community Charter School

Learning from the past...prepared for the future.

## HCCS Board Meeting

**Agency:** Heritage Community Charter School, Caldwell, Idaho, Canyon County

**Governing Body:** Heritage Community Charter School Board of Directors

**Meeting Date:** September 5, 2019 **Time:** 6:30 PM

**Location:** 1803 East Ustick Road, Caldwell, ID 83607

## Minutes

1. **Call Meeting to Order** – The meeting was called to order at 6:37
2. **Roll Call Attendees** — John McGee, Martin Flaherty, TJ Frans, Richard Hammond
3. **Pledge of Allegiance**  
**HCCS Mission** — read by Ms. Mullanix
4. **Approval of Agenda** — Hammond moved to amend agenda to remove item #5 (Approval of minutes). Flaherty seconded. All aye, motion carried.
5. **Approval of Minutes from August** (removed per motion above)
6. **Bus Report** — presentation from Cassandra (Brown Bus Company)
7. **Financial Report** — Audit presentation by Jared Zwygart; additional report by Marc Carignan
  - a. 2018-19 Audit — McGee moved to accept the audit. Flaherty seconded. All aye, motion carried.
8. **Administration Report**
  - a. Upcoming Events — Discussed Meet the Teacher night; Open House; Picture Day (9/20); Parent-Teacher conferences (10/3-4); New facility ribbon cutting when completed
  - b. Approval for dates of open enrollment and next lottery — McGee moved to set open enrollment from December 16, 2019 through Mar 12, 2020 and the lottery on April 4, 2020. Flaherty seconded. All aye, motion carried.
  - c. 2019-2020 School Year Start Up
    - i. Student Data Update IRI and iReady — Mrs Rupp provided an update on math and reading assessments. Dr. Castaneda explained PLC processes. Ms. Mullanix discussed state reporting.
    - ii. Construction — Target completion is mid-September (may change)
    - iii. Student Enrollment update — Current enrollment is 489: K-3 full 60; 4-6 55; 7-8 43,41; Current waiting list is 186.
    - iv. Staffing — Hammond moved to approve an area of need and alternative authorization for Jillian Thowson to teach middle school health. McGee seconded. All aye, motion carried.  
Also discussed student teaching opportunities.
9. **Board Business**
  - a. Building Update — Toured construction, currently on budget. Should be getting carpet and paint in the next few days, then final items.
10. **Adjourn** — Meeting adjourned at 8:00. Tour of facility expansion followed.