

Heritage Community Charter School

Learning from the past...prepared for the future.

HCCS Board Meeting

Heritage Community Charter School, Caldwell, Idaho, Canyon County

Heritage Community Charter School Board of Directors

Meeting Date: September 7, 2017 **Time:** 6:30 PM

Location: 1803 East Ustick Road, Caldwell, ID 83607

MINUTES

1. **Call Meeting to Order** Meeting called to order at 6:32.
2. **Roll Call Attendances** MacDonald, Blaisdell, Franz and Flaherty. Gregory and Hammond absent.
3. **Pledge of Allegiance** Led by MacDonald
HCCS Mission: The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers, and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character. Read by Castaneda
4. **Approval of Agenda** Frans moved to amend agenda to add item 6B audit report. Flaherty seconded. All aye. Motion carried.
5. **Approve Board Meeting Minutes** TABLED to next meeting
6. **Financial Reports.** Mr. Carignan presented the budget data. No one from the public was in attendance. Strikwerda moved to approve the budget as presented. Flaherty seconded. All aye, motion carried. Mr. Carignan presented the monthly financial report. Strikwerda moved to approve the monthly financials. Frans seconded. All aye, motion carried.
 - A. Financial Reports – M. Carignan presented the financial reports. Frans moved to accept the financial reports. Flaherty seconded. All aye, motion carried.
 - 1) Budget Actual
 - 2) Balance Sheets
 - 3) Financial Projections
 - B. Audit Report -- Presented by J. Zwygart. Blaisdell moved to accept the audit report. Frans seconded. All aye, motion carried.
7. **Administration Report**
 - A. Enrollment Update – K-5 full, 6 – 58, 7 – 53, 8 – 57. 294 on waiting list.
 - B. Staffing Update – Flaherty moved to declare a need for alternative authorization for 1st Grade. Frans seconded. All aye, motion carried.
 - C. Bus Routes – Blaisdell moved to approve the bus routes presented by Brown Bus. Frans seconded. All aye, motion carried.
 - D. Upcoming Events – Parent/teacher conferences on Oct 5 & 6; Fall Break Oct 23-27
 - E. Lottery Preference Discussion – discussed possible preferences for military transfers and homeless children. No decision.
 - F. Commission Report Update – Frans moved to approved CIP for Commission. Flaherty seconded. All aye, motion carried.
8. **Board Business**
 - A. Building Update –Mr. Carignan presented report on the status of building financing options.
 - B. Election of New Board Members – Board will look for applicants to fill vacant position.

C. Cancelling December and May meetings due to conflict with music programs – Board will consider cancelling or rescheduling as those meetings approach.

9. **Board Training** – Tabled.

10. **Adjournment.** Frans moved to adjourn. Blaisdell seconded. All aye, meeting adjourned at 7:44.