

Heritage Community Charter School

Learning from the past...prepared for the future.

HCCS Board Meeting

[Idaho Code 67-2342]

Agency: Heritage Community Charter School, Caldwell, Idaho, Canyon County

Governing Body: Heritage Community Charter School Board of Directors

Meeting Date: April 6th, 2017 **Time:** 6:30 PM

Location: 1803 East Ustick Road, Caldwell, ID 83607

Date of Posting: April 3rd, 2017 **Location of Posting:** 1803 East Ustick Caldwell, ID

MINUTES

1. **Call Meeting to Order** Meeting called to order at 6:30.
2. **Roll Call Attendances** Flaherty, Hammond, MacDonald, Gregory. Strikwerda, Blaisdell, Frans absent.
3. **Pledge of Allegiance**

HCCS Mission: The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers, and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character. Read by Gregory.

4. **Approval of Agenda** MacDonald moved to amend agenda to add executive session to discuss teacher contracts. Hammond seconded. Flaherty, MacDonald, Gregory, Hammond, all aye. Motion carried.
5. **Executive Session:** MacDonald moved to enter into executive session pursuant to Idaho Code 74-206(1)(a) to discuss contracts. Hammond Seconded. Flaherty, MacDonald, Gregory, Hammond all aye. Executive session entered at 6:33. Executive session ended at 7:03. No decisions based on executive session discussions.
6. **Approve Board Meeting Minutes** Flaherty moved to approve all outstanding minutes. Hammond seconded. All aye, motion carried.
7. **Financial Reports.** Carignan provided a financial report. MacDonald moved to accept financial report. Hammond seconded. All aye, motion carried.
 - A. Financial Reports
 - 1) Budget Actual
 - 2) Balance Sheets
 - 3) Financial Projections
8. **Administration Report**
 - A. Enrollment Update – Mr. Castaneda provided an updated on anticipated enrollment for 2017-18 and current lottery applications for each grade. Current enrollment 519. 522 on the waiting list.
 - B. Upcoming Events – Math/Literacy night Apr 13; Lottery is Apr 8.
 - C. Lottery Update – See enrollment update above.
 - D. ISAT – Began Apr 4 – Science, the ELA, then Math.
 - E. Wellness Policy Progress Report – Discussed National School Lunch Program review of the lunch program. There were a few minor negative findings which have all been corrected (e.g. watching a

video, updating notification procedures, posting policies, updating website). The review will be posted on the school website.

9. Board Business

- A. Building Update – School representatives have met with US Bank and exploring other financing opportunities. Landlord is looking for an approved offer on the building. Hammond moved to approve the letter of intent with the Landlord, including a financial contingency. MacDonald seconded. All aye, motion carried.

10. Executive Session. Hammond moved to enter executive session pursuant to Idaho Code 74-206(1)(b) to discuss employee discipline. MacDonald seconded. Flaherty, MacDonald, Gregory, Hammond, all aye. Executive session entered into at 7:25. Executive session ended at 7:34.

- A. Employee Matters

11. Board Training – Discussion regarding approval of policy manual and specific policy for tuition reimbursements for staff. Hammond moved to approve the tuition reimbursement policy. MacDonald seconded. All aye, motion carried.

12. Adjournment. Flaherty moved to adjourn. MacDonald seconded. Meeting adjourned at 7:40.