

Heritage Community Charter School

Learning from the past...prepared for the future.

HCCS Board Meeting

MINUTES

Agency: Heritage Community Charter School, Caldwell, Idaho, Canyon County

Governing Body: Heritage Community Charter School Board of Directors

Meeting Date: February 1, 2018 **Time:** 6:30 PM

Location: 1803 East Ustick Road, Caldwell, ID 83607

1. **Call Meeting to Order** – Meeting called to order at 6:32
2. **Roll Call Attendances** – Blaisdell, Frans, Gregory, Hammond, MacDonald, Flaherty
3. **Pledge of Allegiance** – Led by Gregory

HCCS Mission: The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers, and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character. Read by Frans

4. **Approval of Agenda** – Frans moved to approve the agenda, Hammond seconded. All aye, motion carried.
5. **Approve Board Meeting Minutes** – Frans moved to approve the board meeting minutes. Flaherty seconded. All aye, motion carried.
6. **Financial Reports** – M. Carignan presented the financial report. No surprises. MacDonald moved to accept the financials, Frans seconded. All aye, motion carried.
 - A. Financial Reports
 - 1) Budget Actual
 - 2) Balance Sheets
 - 3) Financial Projections
7. **Administration Report**
 - A. Enrollment Update – 513 total enrollment; 227 on waiting list
 - B. Upcoming Events. – Math and Literacy Night 2-8; Parent/Teacher conferences 2-15, 2-16; Spirit week 2-26 – 3-2
 - C. Lottery Dates – Lottery is open until Mar 15; Lottery on April 7 at 9:00 am; letters of intent going home 2-2; returned 2-9; 173 current lottery applications
 - D. Policy Manual – Hammond moved to approve the amended policy manual; Flaherty seconded. All aye, motion carried.
 - E. Renewal Update – Recommended for renewal with two conditions
 - F. Assessments – Feb – Access 2.0; Apr/May ISAT; May - IRI
8. **Board Business**
 - A. Building Update – M. Carignan presented three funding options. Frans moved to accept Option 1 pending further information from MT/ID CDC or Building Hope. If MT/ID or Building Hope provide other solutions, then the board will schedule a special meeting to discuss. MacDonald seconded. All aye, motion carried.
 - B. Election of New Board Members – Not discussed.
9. **Board Training** – M. Carignan presented training on facility financing

10. Executive Session

- A. Idaho Code §74-206(1)(b) Staffing changes – Flaherty moved to enter executive session pursuant to Idaho Code 74-206(1)(b) to discuss staffing discipline. Frans seconded. Blaisdell, Frans, Gregory, Hammond, MacDonald and Flaherty – all aye, motion carried. Entered executive session at 8:14.

Board left executive session at 8:45.

- 11. Adjournment – MacDonald moved to adjourn. Frans seconded. All aye. Meeting adjourned at 8:46.