

# Heritage Community Charter School

Learning from the past...prepared for the future.

## HCCS Board Meeting

**Governing Body:** Heritage Community Charter School Board of Directors

**Meeting Date:** THURSDAY November 3<sup>rd</sup>, 2016 **Time:** 6:30 PM

**Location:** 1803 East Ustick Road, Caldwell, ID 83607

**Date of Posting:** October 31<sup>st</sup>, 2016 **Location of Posting:** 1803 East Ustick Caldwell, ID

## MINUTES

1. **Call Meeting to Order** – Meeting called to order at 6:35.
2. **Roll Call Attendances** – Frans, Strikwerda, MacDonald, Hammond, Flaherty, Gregory. Blaisdell absent.
3. **Pledge of Allegiance** – Led by Gregory

HCCS Mission: The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers, and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character. Read by Hammond.

4. **Approval of Agenda** – MacDonald moved to approve the amended agenda. Strikwerda seconded. All aye, motion carried.
5. **Approve Board Meeting Minutes** – Flaherty moved to approve the minutes, Hammond seconded. All aye, motion carried.
6. **Financial Reports**
  - A. Financial Reports – Presented by M. Carignan. Expenses tracking a little lower than budgeted. MacDonald moved to approve the financial reports. Hammond seconded. All aye, motion carried.
    - 1) Budget Actual
    - 2) Balance Sheets
    - 3) Financial Projections
7. **Administration Report**
  - A. Enrollment Update – all grades at 60, except 5<sup>th</sup> (58) 7<sup>th</sup> (57) 8<sup>th</sup> (45). Total 520; 220 waiting list.
  - B. Upcoming Events – Tomorrow night (Nov 4), Harvest Festival; Thanksgiving Break Nov 21-25.
  - C. Mission Specific Goal Report and Board plans – Discussed mission specific goals and continuous improvement plans as provided to the State Department and Commission.
  - D. Tech Update – Adding an email exchange server to the building, including a filtering system. Will be paid for out of dedicated technology funds.
8. **Board Business**
  - A. Moving Board Meetings to Quarterly – Discussion about reducing the meetings to a quarterly basis. Will keep annual meetings, but will cancel if not needed.
  - B. Audit Report – brief discussion about previous audit report.
9. **Board Training** – BoardWiser – #6 That will be \$1.4M please.
10. **Executive Session – 74-206(1)(c)** Strikwerda moved to enter executive session to discuss building purchase. Frans seconded. Frans, Strikwerda, MacDonald, Hammond, Flaherty, Gregory – 6-0, entered executive session at 7:34. Executive session ended at 7:55.
11. **Adjournment** – Strikwerda moved to adjourn the meeting. Flaherty seconded. All aye, meeting adjourned at 7:56.