

## **HCCS Parental Involvement Policy**

### **No Child Left Behind Act, Title I, Part A (School-wide) Program**

#### **(Targeting Select Title I, Part A (School-wide) Provisions)**

The Heritage Community Charter School Board is committed to fostering and promoting parental involvement as required in Title I, Part A (School-wide), Section 1118 of the No Child Left Behind Act. To accomplish this goal, our school will involve parents in the development of the LEA's (Local Education Agency) Parent Involvement Policy and the process of school review and improvement through the following types of parent involvement activities:

- Parental involvement committee meetings
- Conducting parent surveys
- Conferences
- School improvement meetings

**Goal 1: Heritage Community Charter School will foster effective parental involvement strategies and support partnerships among the school, parents, and the community to improve student achievement.**

#### *Strategies for reaching goal*

1. Develop a parent advisory council to provide input on a Parental Involvement Policy.
2. Implement parental involvement activities as well as disseminate information to the community to promote parental involvement as a Title I, Part A (School-wide) school.
3. Conduct an annual review of the effectiveness of the parental involvement policy and hold an annual meeting in the spring to update policy for next year's Title I, Part A (School-wide) program.
4. Reserve of a minimum of 1% of the Title I, Part A (School-wide) allocation for parental involvement. Parents on the Parent Advisory Council will be involved in planning how the 1% of the Title I, Part A (School-wide) funds will be allotted for parent involvement activities.
5. Coordinate parental involvement activities with those of other programs.
6. Establish a staff member from the school building leadership team as a Parent Advisory Council liaison.
7. Ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.

**Goal 2: Heritage Community Charter School will provide coordination, technical assistance, and other support necessary to plan and implement effective parental involvement.**

*Strategies for reaching goal*

1. Provide materials and training to assist parents in supporting their child's academic achievement.
  - a. Include training for parents in working with their child to improve academic achievement, such as Family Math Night and Family Literacy Night.
  - b. Include training for parents on the PowerSchool Parent Portal in order to have real-time access to their child's attendance and achievement.
2. Enhance the awareness and skills of teachers, pupil services personnel, principal, and staff in reaching out to, communicating with, and working with parents as equal partners.
3. Ensure, to the extent possible, that information is sent home in a language and form parents can understand.
4. Provide information on adult literacy training available in the community.
5. Provide a copy of the school parent involvement policy for parents to view as well as provide a copy to each parent at the beginning of the school year.
6. Develop and use a School-Parent Compact.
7. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.
8. Disseminate, in a format easy for parents to understand, their child's results on annual state and local assessments.
9. Disseminate, in a format easy for parents to understand, information regarding the State's academic content standards and State student academic achievement standards, State and local academic assessments, how to use school resources (i.e., the Powerschool Parent Portal) to monitor a child's progress and how to work with educators to improve the achievement of their children.
10. Survey parents on the parent advisory council annually to collect input regarding staff professional development priorities.
9. Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.
10. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evenings, in order to maximize the opportunities for parents to participate in school-related activities.

11. Communicate annually to inform parents of their school's participation in the development of the parental involvement policy and their right to be involved.

**Goal 3: Heritage Community Charter School will continuously build capacity for strong parental involvement.**

*Strategies for reaching goal*

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A (School-wide) Provisions of the No Child Left Behind Act.
2. Assist in the development of parent engagement groups for topics identified by the building leadership team, the Board of Directors, and the Parent Advisory Council.
3. Encourage the formation of partnerships between schools and local businesses that include a role for parents.
4. Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.
5. Involve parents through an annual survey to improve school effectiveness.
6. Approve reasonable and necessary expenses associated with parental involvement activities.
7. Provide any reasonable support for parental involvement at the request of participating Title I, Part A (School-wide) parents.

**Goal 4: Heritage Community Charter School will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for improving parental participation and identifying barriers to increased and more effective parent participation.**

*Strategies for reaching goal*

1. Survey parents annually, including questions to identify barriers to more effective parental involvement.
2. Provide an opportunity for parents to assist in the development of the evaluation procedures, including analysis of data collected.
3. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year.
4. Use findings from evaluation process to:
  - Make recommendations for parental involvement policy revisions

- Provide suggestions for designing school improvement policies, as they relate to parental involvement
5. Develop and disseminate an annual parent activity evaluation report to share with parents, staff, and the community.

This district-wide parental involvement policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes from the parent advisory council meeting held on November 20, 2014.

This policy was adopted by the Heritage Community Charter School Board of Directors on *[mm/dd/yy]* and will be in effect for the period of \_\_\_\_\_.