



## Heritage Community Charter School

Learning from the past...prepared for the future.

**HCCS Board Meeting [Idaho Code §74-202]**

Heritage Community Charter School, Caldwell, Idaho

Heritage Community Charter School Board of Directors

Thursday, February 4, 2016, 6:30 p.m.

1803 East Ustick Rd. Caldwell, ID 83607

### MINUTES

1. **Call Meeting to Order:** Meeting called to order at 6:32.
2. **Roll Call Attendance:** Blaisdell, Strikwerda, MacDonald, Frans, Gregory, Hammond, Flaherty.
3. **Pledge of Allegiance:** Led by Gregory  
**HCCS Mission:** The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character. Read by Mr. Carignan.
4. **Approval of Agenda:** Frans moved to approve the agenda. Strikwerda seconded. All aye, motion carried.
5. **Approve Board Meeting Minutes: January 7, 2016** Frans moved to approve the January board meeting minutes. Strikwerda seconded. All aye, motion carried.

**6. Financial Reports:**

A. Financial Reports: Presented by Mr. Carignan.

- 1) Budget Actual
- 2) Balance Sheet
- 3) Financial Projections

**7. Administration Report:**

A. Enrollment Update – K-6 is full with waiting lists; 56 in 7<sup>th</sup>, 47 in 8<sup>th</sup>. Total enrollment will be 524 on Monday.

B. Activities & Upcoming Events – Parent/Teacher conferences next Thursday and Friday; Math night Feb 23

C. Lottery Update – Letters of intent for returning students have been sent out and are due back next week. Lottery is posted on Facebook, the school website, reader board and newsletter, fliers with students and fliers around community; newspaper ads will start on Feb 14 through Mar 16; Idaho Press will send ads out digitally; enhanced Internet ads. 190 new applicants (including 90 K)

D. Commission Report – Ms. Mullanix provided an update on the Commission's annual report.

**8. Board Business:**

A. Safety Committee Presentation – PowerPoint presentation on SchoolGuard.

B. Parking Lot Signage and Striping – Frans presented information about parking lot maintenance and

striping parking lot exit with left/right turn lanes. Building committee tasked with coming up with a plan and timeline.

C. Building Update – Discussion about the opportunity to purchase the building. MacDonald moved to begin the process of purchasing the building and sending a letter to the building owner to initiate the purchase process. Hammond seconded. All aye, motion carried.

D. Website Services – Flaherty provided information about school website maintenance. Recommended paying Ms. Castaneda \$18/hr for about 10-12 hours for month. MacDonald moved to hire Ms. Castaneda for \$18/hour with an annual budget of \$3,240.00, pro rated for this school year with a \$500 gift card for past services. Frans seconded. All aye, motion carried.

**9. Board Training:** Strikwerda moved to table. Blaisdell seconded. All aye, motion carried.

**10. Adjournment:** Strikwerda moved to adjourn. Flaherty seconded. All aye, motion carried. Meeting adjourned at 7:55.