



## Heritage Community Charter School

Learning from the past...prepared for the future.

**HCCS Board Meeting [Idaho Code §74-202]**

Heritage Community Charter School, Caldwell, Idaho

Heritage Community Charter School Board of Directors

Thursday, December 3, 2015, 6:30 p.m.

1803 East Ustick Rd. Caldwell, ID 83607

### MINUTES

1. **Call Meeting to Order:** 6:32
2. **Roll Call Attendance:** Strikwerda, Frans, Hammond, MacDonald, Gregory, Flaherty (arrived at 6:35). Blaisdell absent.
3. **Pledge of Allegiance:** Led by Gregory  
**HCCS Mission:** The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character.
4. **Approval of Agenda:** Hammond moved to approve the agenda, Frans seconded. All aye, motion carried.
5. **Approve Board Meeting Minutes: November 5, 2015** Strikwerda moved to approve the meeting minutes from November 5, 2015. Hammond seconded. All aye, motion carried.
  6. **Financial Reports:**
    - A. Financial Reports: Financial report presented by Mr. Carignan.
      - 1) Budget Actual
      - 2) Balance Sheet
      - 3) Financial Projections
    - B. Average Daily Attendance – attendance averages about 96.2% per day
  7. **Administration Report:**
    - A. Activities & Upcoming Events – Recently completed Fall Harvest Festival; Kindergarten holiday program on Dec 16; Christmas break begins Dec 19
    - B. Lottery Update – Letters of intent will be sent home on Feb 1, return by Feb 10
    - C. PD Update – professional development postponed to June
    - D. Danielson Training – training has been completed by those conducting evaluations (Mr. Castaneda)
    - E. Enrollment Update – K-6 60 students per grade; 7<sup>th</sup> 56 8<sup>th</sup> 47 students
    - F. Facilities Update – parent approached school about contributing bleachers to the school; receive as a gift and installed in the gym
  8. **Board Business:**

A. Conflict of Interest Policy – Discussed a proposed conflict of interest policy.

B. Code of Conduct – Discussed a proposed code of conduct. MacDonald moved to review and approve the conflict of interest policy and the code of conduct at the next board meeting. Hammond seconded. All aye, motion carried.

C. Status Update – discussed update on policy manual.

**9. Board Training:** Mr. Yorgason discussed board conflicts of interest, codes of conduct, policies and document retention.

**10. Adjournment: Meeting adjourned at 7:25.**