



Heritage Community Charter School

Learning from the past...prepared for the future.

HCCS Board Meeting [Idaho Code § 67-2342]

Heritage Community Charter School, Caldwell, Idaho

Heritage Community Charter School Board of Directors

Thursday, March 5, 2015 Board Meeting: 6:30 p.m.

1803 East Ustick Rd. Caldwell, ID 83607

MINUTES

1. **Call Meeting to Order: Meeting called to order at 6:39.**
2. **Roll Call Attendance: Frans, MacDonald, Hammond, Hooper. Strikwerda, Gregory absent. Strikwerda arrived at 6:43.**
3. **Pledge of Allegiance: Led by MacDonald**
HCCS Mission: The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character. Read by MacDonald
4. **Approval of Agenda: Hooper moved to amend the agenda to add subsection (c) under the executive session. New information just received. Hammond seconded. All aye motion carried. Hooper moved to add public comment to the agenda. Strikwerda seconded. All aye, motion carried. Hooper moved to approve the amended agenda. Strikwerda seconded. All aye motion carried.**
5. **Approve Board Meeting Minutes:** February 3, 2015 Strikwerda moved to approve the minutes. Hooper seconded. All aye, motion carried.
 - A. **Public Comment:** Parent asked to address the board regarding an attendance issue. Seeking excused absences for death of students' cousin. Also wanted to address daughter testing for SpEd and disciplinary actions that she would like to have removed.
6. **Financial Reports: Presented by M. Carignan.** Data presented is current as of February 28, 2015. Updating and reorganizing funds accounts, so that funds (including general, PTSO, PE, etc.) are reflected and reported accurately. Walked through budget-to-actual, almost all items right where they should be this time of year. Hammond moved to approve the financials. Strikwerda seconded. All aye, motion carried.
 - A. Financial Reports:
 - 1) Budget Actuals
 - 2) Balance Sheet
 - 3) Financial Projections
7. **Administration Report:** Mr. Castaneda provided an enrollment update – 499.
 - A. Safety Busing – Presented by Brad from Brown Bus; discussed safety busing application and 3-year evaluation. Hammond moved to approve the safety busing application. Frans seconded. All aye, motion carried. Hooper abstained (employee for Brown Bus). Also discussed update to policy.
 - B. Revised Special Education Manual – Presented by C. Griffin. Ms. Griffin highlighted the main updates in the 2015 manual and HCCS's current compliance with the new guidelines. Strikwerda moved to adopt the revised 2015 Idaho Special Education Manual as written according to Idaho State recommendations and Federal Individual with Disabilities Education Act and to implement into practice as required by law and will provide the same rights to FAPE as afforded in public schools. Hammond seconded. All aye, motion carried.
 - C. PTSO Election – Mr. Castaneda updated the board on the PTSO board elections.
 - D. Idaho Gives Fundraising – Mr. Buck gave a report on upcoming school fundraisers for the library, including bilingual books (print and e-books). Next year will work on fundraising for a separate modular building to hold the library. Fundraiser will be May 7, 2015.
 - E. Federal Programs Update – Mrs. Mattravers provided an update on the federal programs audit. Received notice February 27 that all indicators are now satisfied. The audit is now closed.
 - F. Math Update – held family math night (also annual Title I meeting). Over 500 people in attendance. Literacy

night is April 14.

G. Library Update – Report from library committee. Mrs. Castaneda and Mrs. Gregory gave the report. Looking into online services, mobile carts, books. Idaho Library Commission recommends 20 books per students. Quantity of books is good; quality of books is in need of improvement. Should be 50/50 fiction/non-fiction. Need to prioritize printed v. e-books. Also need to update research materials; looking into iPads or other tablets to take advantage of e-books.

8. Business:

9. Executive Session: {Idaho Code 67-2345 (1)(a), (b) & (c)} (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; (c) property acquisition. Hooper moved to enter executive session pursuant to I.C. §67-2345(1)(c). Frans seconded. Frans, Strikwerda, MacDonald, Hammond, Hooper. All aye, motion carried.

10. Adjournment: Hammond moved to adjourn at 8:50. Franz seconded. All aya, motion carried.