



Heritage Community Charter School

Learning from the past...prepared for the future.

HCCS Board Meeting [Idaho Code § 67-2342]

Heritage Community Charter School, Caldwell, Idaho

Heritage Community Charter School Board of Directors

Tuesday, February 3, 2015 Board Meeting: 6:30 p.m.

1803 East Ustick Rd. Caldwell, ID 83607

MINUTES

1. **Call Meeting to Order:** Meeting called to order at 6:31.
2. **Roll Call Attendance:** Strikwerda, Gregory, MacDonald, Frans, Hooper (Hammond momentarily absent)
3. **Pledge of Allegiance:** Led by Avery, 4th Grade student
HCCS Mission: The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character. Read by Hammond
4. **Approval of Agenda:** Frans moved, Strikwerda seconded to approve the agenda. All aye, motion carried.
5. **Approve Board Meeting Minutes:** January 6, 2015 Hammond moved to approve the minutes. Frans seconded. All aye, motion carried.

- 7D. Five 4th Grade students presented portions of the Middle Ages projects in Spanish. Very well done.

9. **Executive Session.** Hammond moved, Hooper seconded to enter executive session pursuant to I.C. §67-2345(1)(b) to consider evaluations of certain employees. Strikwerda, Gregory, Hammond, MacDonald, Frans, Hooper All aye. The Board entered executive session at 6:55. Executive session concluded at 7:16. Hooper left the meeting due to illness.

6. **Financial Reports:** M. Carrigan, from ICSN, presented the financial update, including steps moving forward.
 - A. Financial Reports:
 - 1) Budget Actuals
 - 2) Balance Sheet
 - 3) Financial Projections
7. **Administration Report:**
 - A. Lottery Update (recruitment) – Ms. Mattravers provided an update on the lottery process, key dates, advertising, etc.
 - B. Federal Programs Monitoring Visit and Corrective action plan – Ms. Mattravers and Ms. Mullanix provided an update on the federal programs audit. Out of 60 indicators, only 8 findings. Most very minor (missing sign-in sheets for various meetings).
 - C. Upcoming events – Very successful music night; parent/teacher conferences on Feb 12 & 13; Class projects on Feb 18; Ski night Feb 21; Math night Feb 24; Character assembly Feb 27.
 - D. Classroom highlight (4th grade) see above
 - E. Letters of intent – Letters of intent will be going out to teachers so they can indicate their intent to return to the school.
 - F. NAEP/Testing – HCCS was selected to participate in the national NAEP testing. 8th graders will test on Feb 11.
 - G. Idaho Ed News article – HCCS featured in 6-part charter school profile.
8. **Business:**
 - A. Annual Performance Report – Report from Commission just arrived. Mr. Castaneda and leadership will review and report at next meeting.
 - B. Policy Manual – Update on the status of the policy manual revisions and discussed need for public records policy to be implemented. Board agreed that all public records requests should go through the HCCS office rather than through individual board members.

9. **Executive Session:** {Idaho Code 67-2345 (1)(a)} (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; See above
10. **Board Training:** Discussed superintendent evaluations. Will review handout provided by Strikwerda and determine a path going forward.
11. **Adjournment:** Gregory moved, Frans seconded to adjourn the meeting. Meeting adjourned at 8:19.