



Heritage Community Charter School

Learning from the past...prepared for the future.

HCCS Board Meeting [Idaho Code § 67-2342]

Heritage Community Charter School, Caldwell, Idaho

Heritage Community Charter School Board of Directors

Tuesday, December 2, 2014 Board Meeting: 6:30 p.m.

1803 East Ustick Rd. Caldwell, ID 83607

MINUTES

1. **Call Meeting to Order:** Meeting called to order at 6:35.
2. **Roll Call Attendance:** Frans, Strikwerda, Hammond, MacDonald, Hooper. Gregory arrived at 6:48.
3. **Pledge of Allegiance:** Led by MacDonald
HCCS Mission: Read by Hammond
The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character.
4. **Approval of Agenda:** Hammond moved to amend the agenda to delete 8B and add an executive session to discuss a complaint against a school official. Issues regarding the public official became known today. Hooper seconded. All aye, motion carried. Hammond moved to approve the amended agenda. Hooper seconded. All aye, motion carried.
5. **Approve Board Meeting Minutes:** November 4, 2014. Frans moved to approve the November 4, 2014 minutes. Hammond seconded. All aye, motion carried.
6. **Financial Reports:** Ms. Myers presented the financial reports. Strikwerda moved to approve the financial reports. Frans seconded. All aye, motion carried.
 - A. Financial Reports:
 - 1) Budget Actuals
 - 2) Balance Sheet
 - 3) Financial Projections
7. **Administration Report:**
 - A. Administrative Report – Lottery will be held on April 11. Open enrollment starts December 12 – March 13. Letters of Intent to Return sent out in February. Enrollment is currently at 500.
 - B. Winter Wonderland – HCCS participated in Caldwell Winter Wonderland last week and passed out 2,000 cookies.
 - C. Federal Programs Audit in January – Initial documents due on December 19. Site visit occurs every three years.
 - D. Parent Involvement Policy-Adopt – As a Title I school, need a parent advisory council policy. Started process last December. Sent survey home to all families receiving Title I services. Used State model policy and modified it to fit with HCCS procedures. Sent letters to all families at beginning of school year to assess interest in volunteering. Strikwerda moved to approve the Parental Involvement Policy, amended to delete the sunset term. Hammond seconded. All aye, motion carried.
 - ~~E. Budget – (Covered in financial reports)~~
8. **Business:**
 - A. Building Lease Discussion – Current landlord would like to find a way to help the school purchase the building. Landlord knows investor in Texas that might be able to assist.
 - ~~B. School Improvement Plan Policy Approval~~
 - ~~C.~~ Executive Session 67-2345(1)(b) – Hammond moved to enter executive session to discuss complaints against public officials. Hooper seconded. Frans, Strikwerda, Hammond, MacDonald, Gregory and Hooper. All aye, motion carried. Entered executive session at 7:27. Executive session concluded at 8:02
9. **Board Training:**
 - A. ISBA Convention – Discussed student data policy. Also discussed superintendent evaluations.
10. **Adjournment:** Hooper moved to adjourn at 8:15. Hammond seconded. All aye, motion carried.