

# Heritage Community Charter School

Learning from the past...prepared for the future.

## HCCS Board Meeting [Idaho Code § 67-2342]

Heritage Community Charter School, Caldwell, Idaho  
Heritage Community Charter School Board of Directors  
Tuesday, September 24, 2012 6:30 pm  
1803 East Ustick Rd. Caldwell, ID 83607

### MINUTES

1. **Call Meeting to Order:** Strikwerda moved to call the meeting to order at 6:32. Gregory seconded. All aye, motion carried.
2. **Roll Call Attendance:** Gregory, Strikwerda, MacDonald, Hooper, H. McRae - L. McRae, Hammond absent
3. **Pledge of Allegiance:** Led by Mr. Castaneda.

**HCCS Mission:** The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers, and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character. Read by Strikwerda.

4. **Approval of Agenda:** McRae moved to add executive session (67-23451b) to end of meeting. Strikwerda seconded. All aye, motion carried. Strikwerda moved to approve the amended agenda. Hooper seconded. All aye, motion carried.
5. **Approve Board Meeting Minutes:** August 27, 2013 Strikwerda moved to approve the Aug 27, 2013 meeting minutes, Gregory seconded. All aye, motion carried.
6. **Financial Reports:**

A. Financial Reports: E. Moore presented the financial reports. Enrollment is at 492, not 520 as estimated. State payments will be adjusted accordingly. Audit has not yet started. Need to create a new account to handle payroll and to keep it separate from general funds. Strikwerda moved to authorize E. Moore to open a new payroll account and to approve a Corporate Authorization Resolution to authorize the opening of the payroll account, including authorization to sign signature cards. Hooper seconded. All aye, motion carried. Strikwerda moved to approve reimbursement for 908.12 for invoices previously incurred by H. McRae. Gregory seconded. All aye, motion carried (H. McRae abstained).

1. Budget Actuals
2. Balance Sheet

7. **Administration Report:**

- A. Open house -- Open house was held, included welcome presentation on Idaho Core Standards and Smarter Balance Assessment, then held break-out sessions in the classrooms.
- B. Flag Ceremony -- Held a flag ceremony on Sept. 11, including members of military, community leaders,

fire chief, etc. H. McRae sang National Anthem.

- C. Parent Volunteer Night -- Well attended, despite poor weather. Held committee sign-ups. Lots of new people want to be involved, it is nice to see the interest. H. McRae mentioned the I Heart the Treasure Valley event in the Spring, which would be nice to be involved in.
- D. High School requirements & Accreditation -- Showed PowerPoint presentation. Discussed curricular, staffing, facilities, accreditation needs and financial projections. Accreditation will likely require a long-term plan maybe 3-5 years, before trying to open a high school.

**8. Business:**

- A. Bond -- H. McRae moved to authorize staff to complete the offering statement and bond documents. Hooper seconded. All aye, motion carried.
- B. PerformanceCertificate -- Discussed performance certificate status, including proposed goals. Strikwerda moved to approve the proposed mission specific goals. H. McRae seconded. All aye, motion carried.
- C. K-9 option and timeline -- Discussed creation of high school. Timing is not right at this time ... both financially and accreditation-wise.
- D. Spirit Wear -- Tabled to the next meeting.

**9. Board Training:** Discussed a new date for board training. Board to send schedules to Chairman MacDonald and he will schedule a meeting.

**10. Executive Session:** 67-2345(1)(b) H. McRae moved to go into executive session pursuant to I.C. 67-2345(1)(b) at 8:54. Strikwerda seconded. Gregory, Strikwerda, MacDonald, H. McRae, Hooper, all aye, motion carried. Strikwerda moved to closed executive session at 9:06. Gregory seconded. All aye, motion carried. H. McRae moved to approve a \$5,000 pay increase for Angel Carrion in the 2013-14FY. Hooper seconded. All aye, motion carried.

**11. Adjournment:** Strikwerda moved to adjourn at 9:07. Gregory seconded. All aye, motion carried.