

Heritage Community Charter School

Learning from the past...prepared for the future.

HCCS Board Meeting [Idaho Code § 67-2342]

Heritage Community Charter School, Caldwell, Idaho
Heritage Community Charter School Board of Directors
Tuesday, December 17, 2013 6:30 pm
1803 East Ustick Rd. Caldwell, ID 83607

MINUTES

1. **Call Meeting to Order:** Meeting called to order at 6:31
2. **Roll Call Attendance:** Strikwerda, Gregory, Hammond, MacDonald, Hooper
3. **Pledge of Allegiance:** Led by MacDonald
HCCS Mission: The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers, and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character. Read by Hammond.
4. **Approval of Agenda:** Hammond moved to approve the agenda. Strikwerda seconded. All aye, motion carried.
5. **Approve Board Meeting Minutes:** November 19, 2013 Hooper moved to approve the minutes, amended to include the correct meeting date. Gregory seconded. All aye, motion carried.

Introduced an interested board member Kurt Davis, who has significant budgeting experience in his career.

6. Financial Reports:

A. Financial Reports: Presented by E. Moore. Things a little slow with the holidays and slowing of expenses in order to make up for budget deficit as shown in annual audit. Most expenses are utilities and essential costs. Budget is still running tight. Discussed the opportunity to work with Building Hope to finance the purchase of the building. Board directed staff to continue working with Building Hope.

- 1) Budget Actuals
- 2) Balance Sheet
- 3) Financial Projections

7. Administration Report:

A. Recruitment Update: Open enrollment begins December 22 to March 22. Online enrollment will go live on December 22 and will also be on local community boards. Also running radio ads in January. Lottery will be held on April 5.

B. Accreditation Update: Need help from the board to gather evidence of board responsibility. Would like to have information by the second week of January. Another big piece is the library. A committee has been gathered to research what it will take to fully develop the library. Interviewing other schools to see what they might have put in place and what would they have done differently.

C. New Student Feedback: School keeps a log of students who leave and the reasons. Kept confidentially and available for review by the board. Also keeping a log of new students and why they are coming. Also trying to find out how they hear about the school.

D. CCSS/SBAC Letter to families- Share with Board: Provided a letter that will be sent out to parents hoping to allay some of the fears of Common Core. The only major change for students and parents will be the testing process, but many pieces are already a part of HCCS.

E. Safety Team Update: Stress inoculation training on February 14, 2014. Training Frankie Olmos to be the chairman over facilities safety.

F. Spirit Gear Tally: Still working on finding a logo for spirit wear.

8. Business:

A. Policy Manual: Looking for feedback and help in pre-editing the policy manual. Strikwerda moved to adopt the special education policy, amended to change District to School and Superintendent to Executive Director. Hammond seconded. All aye, motion carried.

B. Spirit Wear: See 7.F. above.

C. Safety: Gregory still working on finding information about door buzzers. Discussed articles regarding guns and schools and recent shootings. Need to continue to review and research to determine how to properly secure the school.

9. Executive Session: {Idaho Code 67-2345 (1)(a)&(b)}(a) to consider hiring a public employee (officer, staff member or individual agent). (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Strikwerda moved to enter executive session pursuant to I.C. §67-2345 (1)(a) to discuss a teacher's certification. Hooper seconded. Strikwerda, Gregory, MacDonald, Hooper, all aye, motion carried (Hammond temporarily out of meeting)

Strikwerda moved to leave executive session at 8:44. Gregory seconded. All aye, motion carried.

Mr. Harris needs proper certification to teach Latin. Hammond moved that HCCS must have a Latin teacher pursuant to the charter and that Mr. Harris needs to move forward with getting his temporary Latin certification at his cost. Hooper seconded. All aye, motion carried.

10. Board Training: Hammond has requested additional copies of audio trainings from Brian Carpenter. Scheduled board training for January 11, 2014 at 9:00.

11. Adjournment: Hammond moved to adjourn at 8:50. Strikwerda seconded. All aye, motion carried.

Meeting adjourned at 8:50.