

# Heritage Community Charter School

Learning from the past...prepared for the future.

## HCCS Board Meeting [Idaho Code § 67-2342]

Heritage Community Charter School, Caldwell, Idaho  
Heritage Community Charter School Board of Directors  
Tuesday, November 19, 2013 6:30 pm  
1803 East Ustick Rd. Caldwell, ID 83607

### MINUTES

1. **Call Meeting to Order:** Meeting called to order at 6:30

2. **Roll Call Attendance:** McRae, Gregory, Strikwerda, MacDonald, Hammond, Hooper

3. **Pledge of Allegiance:** Led by MacDonald

**HCCS Mission:** The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers, and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character. Read by Mr. Buck.

4. **Approval of Agenda:** Hammond moved to amend the agenda with to add an executive session as 9B. Hooper seconded. All aye, motion carried. Strikwerda moved to approve the amended agenda. Gregory seconded. All aye, motion carried.

5. **Approve Board Meeting Minutes:** October 22, 2013 Hammond moved to approve the agenda with a correction of IASBO to ISBA. Hooper seconded. All aye, motion carried.

6. **Financial Reports:** Presented by E. Moore. Adjusted financials to reflect actual enrollment. Created a monthly cash flow projection at request of Commission. Based on conservative estimates, school should operate in the black each month through the end of the school year. Still need to recruit students to increase enrollment. Discussed advertising consultant.

A. Financial Reports:

1) Budget Actuals

2) Balance Sheet

3) Financial Projections

### 7. Administration Report:

A. Harvest Fest: Held last week. Good activity. Fun and made some good money. Teacher's baskets were especially successful.

B. SBAC Update: Smarter Balance Assessment. Letter distributed to parents regarding the testing.

C. PCSC Visit: Commission visited last week. Generally a good visit, concerned about financials.

D. Lottery Update: Lottery open from December 22 to March 22. April 5 will be the lottery. Hooper moved to approve the lottery schedule. Strikwerda seconded. All aye, motion carried. May look at adjusting the lottery process in the future.

E. Accreditation: Still ongoing. Review scheduled for February 2014.

F. Policy Manual: Policy committee has met and assignments were made to the board members to review each of the policies in their packet and edit for HCCS purposes. Would like to have a status report by the next board meeting.

## **8. Business:**

A. Safety Update: Ballistics glass costs between \$25 to \$100 per square foot. Looked into grants to pay for school safety. Also reviewing door buzzers. Self-defense group spoke with teachers today. Have about 22 people interested. Board members can also attend. Also looking for information about concealed-carry permits.

B. Spirit Wear: Tabled to the next meeting.

C. New board members: Board member application is on the website. Will be advertising that there are openings. McRae notified the board that his extended term on the board has been fulfilled and he will not longer be serving on the board.

**9. Board Training:** Will try to schedule the board training to coincide with safety training.

**9A. Executive Session: §67-2345(1)(f):** Hammond moved to enter executive session pursuant to IC 67-2345(1)(f). Hooper seconded. McRae, Gregory, Strikwerda, MacDonald, Hammond, and Hooper all aye, motion carried. Enter executive session at 8:02. McRae moved to close executive session. Gregory seconded. All aye. Motion carried. Executive session closed at 8:23.

**10. Adjournment:** McRae moved to adjourn. Hooper seconded. All aye, motion carried. Meeting adjourned at 8:24.