



Heritage Community Charter School

Learning from the past...prepared for the future.

HCCS Board Meeting

[Idaho Code § 67-2342]

Heritage Community Charter School, Caldwell, Idaho
Heritage Community Charter School Board of Directors
Tuesday, August 27, 2013 Board Meeting: 6:30 p.m.
1803 East Ustick Rd. Caldwell, ID 83607

MINUTES

1. **Call Meeting to Order:** Strikwerda moved to call meeting to order at 6:31. Hammond seconded. All aye, motion carried
2. **Roll Call Attendance:** L. McRae, Gregory, Strikwerda, Hammond, MacDonald, H. McRae, Hooper
3. **Pledge of Allegiance:**
HCCS Mission: Read by Elizabeth Moore
4. **Approval of Agenda:** Hammond moved to amend the agenda to include executive session to discuss new information acquired today under {Idaho Code 67-2345 (1)(a)&(b)}(a), Hooper seconded. All aye, motion carried. Gregory moved to approve amended agenda. Strikwerda seconded. All aye, motion carried.
5. **Approve Board Meeting Minutes:** Hammond moved to approve the August 27, 2013 minutes. Strikwerda seconded. All aye, motion carried
6. **Guest Business:**
 - A. Brown Bus Company: Brad Carpenter from Brown Bus Company shared information about the new years bus routes and the safety busing zones.
 - 1) Bus Routes: Strikwerda moved to approve routes as presented. Hammond seconded. 6 aye, 0 nay and 1 abstain. Motion carried
 - 2) Safety Busing Zone: Strikwerda moved to approve safety zone 1 ½ miles from school. Hammond seconded. 6 aye, 0 nay and 1 abstain. Motion carried
7. **Financial Reports:**
 - A. Financial Reports: Elizabeth Moore presented; Last years taxes covered, all bills are paid in full, Power School will need to be adjusted in spring. Additional insurance cost \$3,500.00 in property insurance. Auditor will be here September 17th & 18th.
 - 1) Budget Actuals
 - 2) Balance Sheet
8. **Administration Report:**
 - A. Opening of the Year Update and Recognition: Javier Castaneda A thank you to the board for the gift to classrooms and raise in insurance coverage percentage and a thanks for more visibility by the members.
 - B. Professional Development Planning: Kim LaBerteaux 22 attended conference in Las Vegas over the summer. Great resources, take-a-ways, engagement, movement and building relationships were some highlights.
 - C. WISE Tool: Kim LaBerteaux Working on revisions
 - D. Star Rating: Javier Castaneda explained Five Star program and shared video from Dr. Bliss
 - E. Common Core: Shantell Mullanix shared
 - F. Middle School Overview: Archie Buck Arts will not suffer; we have 2 orchestra, 1 choir and 1 keyboarding class
 - G. Accreditation: Shantell Mullanix September 10th meeting in Middleton, September 19th readiness visit and January 15th & 16th external review. Need to support and staff the review team
 - H. Calendar Items: Javier Castaneda shared
 - I. Enrollment updates: Jenny Mattravers PowerSchool enrollment 452 actual around 490. Waiting list for most grades. Need to work on MS to fill seats and grow waiting list.
 - J. Commission Schedule/Performance Certificate Deadlines: Jenny Mattravers shared time line.
9. **Business:**
 - A. Election of Board Officers: tabled not needed
 - B. Board Membership with ISBA or the Charter Board Association: discussion on weather or not to keep membership.

- C. Contract Renewals with Companies and Insurances: we are current with all contracts
 - D. Review of the policy and procedures in removing a student from school during normal school hours. Agreed that policy is good. Need to personalize all policies.
 - E. High School proposal/discussion: H. McRae and Chris Yorgason will work on timeline
 - F. Planning informational meetings for Classical-core knowledge, dual language and Core Standards for parents. Open house September 12th.
 - G. Bond Update: L. McRae next Tuesday Sheldon will give proposal
 - H. HCCS t-shirt: Strikwerda will do more research and propose again later
- 10.** Executive Session under {Idaho Code 67-2345 (1)(a)&(b)}(a): Hammond moved to go into executive session. Strikwerda seconded. All aye, motion carried. Roll call taken L. McRae, Gregory, Strikwerda, Hammond, MacDonald, H. McRae, Hooper all aye. Gregory moved postpone discussion until after clarification from Auditor. Strikwerda seconded. All aye, motion carried. L. McRae moved to leave executive session. Strikwerda seconded. All aye, motion carried.
- 11. Board Training:** Saturday, September 28th from 8am to Noon
- 12. Adjournment:** Strikwerda moved adjourn meeting at 10:28 pm. L. McRae seconded. All aye, motion carried.