

Heritage Community Charter School

Learning from the past ... prepared for the future.

HCCS Board Meeting
[Idaho Code § 67-2342]

Heritage Community Charter School, Caldwell, Idaho
Heritage Community Charter School Board of Directors
Tuesday July 2, 2013 6:30 pm
1803 East Ustick Rd. Caldwell, ID 83607

Minutes

- 1. Call meeting to Order:** MacDonald moved to call the meeting to order at 6:35. McRae seconded. All aye, motion carried.
- 2. Roll Call Attendance:** Strikwerda, Gregory, Hammond, MacDonald, McRae, Hooper
- 3. Pledge of Allegiance:** Hammond led the Pledge of Allegiance
HCCS Mission: Read by Gregory
- 4. Approval of Agenda:** Strikwerda moved to amend the agenda to include leadership training scheduled for July 31, early registration is due July 10. MacDonald seconded. All aye, motion carried.

MacDonald moved to add section 5A Executive Session to discuss employee performance and salaries. Hooper seconded. All aye, motion carried.

Macdonald moved to approve the amended agenda, Strikwerda seconded. All aye, motion carried.

- 5. Approve Board Meeting Minutes:** May 28, 2013. Strikwerda moved to approve the May 28 minutes. MacDonald seconded. All aye, motion carried.

5A. Executive Session. MacDonald moved to enter executive session pursuant to Idaho Coed 67-2345(1)(a) at 6:47. McRae seconded. Strikwerda, Gregory, Hammond, MacDonald, McRae and Hooper voted aye. Motion carried.

Gregory moved to end executive session at 7:22. MacDonald seconded. All aye, motion carried.

- 6. Financial Reports:** Presented by Elizabeth Moore.
 - A. Financial Reports – Reviewed monthly financial reports
 - 1) Budget Actuals
 - 2) Balance Sheet
 - 3) Bank Account Balance

B. Adopt FY 13 Budget Amendment – Public hearing held and discussed carryover of about \$225,000. MacDonald moved to adopt the amended budget. McRae seconded. All aye, motion carried.

C. Adopt FY 14 Budget – Public hearing held to discuss the budget, salary schedule, teacher/staff contracts and the annual meeting date of July 23, 2013. McRae moved to approve the 2013-14 budget. MacDonald seconded. All aye, motion carried.

7. Administration Report: Discussed opportunity for youth to participate in 4th of July Parade.

A. Recruitment Update

B. Student Update – ISAT – Excellent growth in student scores, especially in math. Preliminary Star Rating is 4 of 5 stars. Discussed raw scores. Final Star Rating should be posted by August 1, 2013. Still need to focus on Hispanic/Latino subgroup as well as some economic subgroups.

C. Handbook Recommendations – Handout to be provide to the board before next meeting. Especially need to discuss absences.

D. Truancy – proposed policy, including a focus on arriving be 8:00 am.

E. Review process for approval of certified rehires - discussion about timing of letters of intent and contracts

F. Accreditation update from June training - Lots of work, but doable. Timeline will be provided to board. Timing is at an acceptable point in the process.

G. Special Education update - HCCS meets all requirements.

1. SY 2011-12 Determination Findings

2. Drafted superintendent letter

3. Copy of how the Idaho State Dept of Ed made local determinations

8. Business

A. Safety - documents sent to Board to be reviewed prior to July regular meeting

1. General school safety committee

2. Emergency plan

3. Crisis response plan

4. Evacuation

5. Earthquake drills

B. Discipline policy - discussion about review of discipline policy and whether it is applied in a uniform manner. may need to review policy to make sure teachers are applying policies correctly, maybe limiting number of kids sent to principal's office

C. Y Path - discussion of access to YMCA. Within a couple of years, the City will eventually develop park and pathways along canal

D. Irrigation - In discussions with City to determine how best to install pump station. City could send funds to school, but school would have to negotiate with Pioneer Irrigation or City could do redesign and work with Pioneer and build pump station in the fall.

E. Board applications - Hanna McGee and Holle McRae were introduced to the Board.

9. Board Training - discussion on ISBA summer leadership training July 31, 2013.

Strikwerda moved to recess at 9:56. Hooper seconded. All aye, motion carried.

McRae moved to re-enter executive session pursuant to Idaho Code 67-2345(1)(a) at 9:57. MacDonald seconded. Strikwerda, Gregory, Hammond, MacDonald, McRae and Hooper all aye, motion carried.

MacDonald moved to close executive session at 10:10. Hooper seconded. All aye, motion carried.

McRae moved to allot \$10,000 (in a 60/40 split) to classrooms and leadership team, to be allocated by Mr. Castaneda. Hooper seconded. All aye, motion carried.

10. Adjournment – Strikwerda moved to adjourn at 10:12. Hooper seconded. All aye, motion carried.