

Heritage Community Charter School

Learning from the past ... prepared for the future.

HCCS Board Meeting
[Idaho Code § 67-2342]

Heritage Community Charter School, Caldwell, Idaho
Heritage Community Charter School Board of Directors
Tuesday February 26, 2013 5:00 pm
1803 East Ustick Rd. Caldwell, ID 83607

Minutes

5:00 Board Training

1. Call meeting to order: Hooper moved to call meeting to order at 7:28. McRae seconded. All aye, motion carried.

2. Roll Call Attendance: Strikwerda, MacDonald, Gregory, Hammond, McRae, Hooper

3. Pledge of Allegiance: Led by Chairman Hammond

HCCS Mission: Read by Mrs. McRae

4. Approval of Agenda: Hooper moved to amend agenda to add executive session under 67-2345(1)(f) to discuss Joki lawsuit and student safety issues. Gregory seconded. All aye, motion carried.

McRae moved to add a discussion re copier lease. Hooper seconded. All aye, motion carried.

Strikwerda moved to approve the amended agenda. McRae seconded. All aye, motion carried.

5. Approve Board Meeting Minutes: January 22, 2013 McRae moved to approve meeting minutes for January 22, 2013 board meeting. MacDonald seconded. All aye, motion carried.

6. Financial Reports: Provided by Elizabeth Moore. Discussion about oversight on all disbursements, including direct deposits. Board chair and treasurer to review direct deposits each month. Discussion about budget for building care and maintenance, need to review.

A. Financial Reports

1. Budget Actuals
2. Balance Sheet

7. Administration Report: Javier looked into board appreciation. Has identified a week in February for board appreciation. Students prepared cards, banners and food in token of appreciation for all the board does.

A. Enrollment and Lottery: Lottery advertising is full-swing in Spanish and in English. Recruitment team has been meeting since November, including revamping the website. Lottery is scheduled for April 6. 212 students currently signed up for the lottery.

B. Accreditation: Need to follow up with superintendents who visited. Letter was sent to parents describing the process and decision to hold off on addition of 9th grade.

C. Academic Update: Looking for money anywhere, including the creating of a grant committee. HCCS received a \$50,000 grant today to pay for laptops, infrastructure and other technology.

D. Event Update: ISAT assessment currently underway. Spring Break at end of March. Calendar committee is currently working, should have draft by next board meeting. Also working on school culture education for kids. Reviewing IRI scores. School improvement plan should be completed by Friday. SpEd teacher resigned due to health.

8. Business:

A. Bonding of the building update: MacDonald moved to allow Chairman Hammond and McRae to negotiate terms of fee contract and execute agreement after conversations with developer and Skinner Fawcett. Gregory seconded. All aye, motion carried.

B. Show and Shine Fundraiser: Discussion about car show and raffle item, scheduled for May 11, 2013.

C. Responsibilities of each board member with the agenda: Call for agenda items would be 15 days ahead of meeting, items should be submitted 10 days before meeting. Agenda posted 5 days before meeting.

D. Copier lease: Copier "broker" will look at current lease to see if can get out of it. May look at outsourcing copier.

E. School security Idaho Code §18-3302D(4)(f):

9. Executive Session to discuss safety and security (amended to include Joki lawsuit). McRae moved to enter executive session pursuant to IC §67-2345(1)(f). Strikwerda seconded. Strikwerda MacDonald Gregory Hammond McRae Hooper, all aye, motion carried.

MacDonald moved to end executive session at 9:37. McRae seconded. All aye, motion carried.

10. Adjournment: Hooper moved to adjourn. MacDonald seconded. All aye, meeting adjourned at 9:38.