



Heritage Community Charter School
Learning from the past...prepared for the future.
HCCS Board Meeting
Heritage Community Charter School, Caldwell, Idaho
Heritage Community Charter School Board of Directors
Tuesday, January 22, 2013 7:00 pm
1803 East Ustick Rd. Caldwell, ID 83607

MINUTES

1. Governance training: Cancelled.
2. Call meeting to order: McRae moved to open meeting at 7:01. Hooper seconded. All aye, motion carried.
3. Roll call attendance: Strikwerda, MacDonald, Hammond, McRae, Hooper. Gregory arrived at 7:03. Introduction of non-staff guests, visitors.
4. Pledge of Allegiance: Led by Chairman Hammond. HCCS Mission: Read by Mrs. Ramirez.
5. Approval of agenda: McRae moved to amend the agenda to include executive session to discuss purchase of building and legal advice re school security. Hooper seconded. All aye, motion carried. Strikwerda moved to approve the amended agenda. Gregory seconded. All aye, motion carried.
6. Approve board meeting minutes: Strikwerda moved to approve minutes for December 18, 2012. McRae seconded. All aye, motion carried.
7. Financial reports: Elizabeth Moore provided the financial reports.
8. Administration report:
 - a. Enrollment and lottery: Mrs. Matravers presented on the lottery. Lottery set for April 6, currently in open enrollment. Current enrollment is 478.
 - b. Schedules, academic update (MSES): modified middle schedule to allow for remediation/intervention and enrichment in the 7th hour; secured 110 license for ALEKS .. three month pilot math program, may adopt for next year; Fridays will have mentor/advisory time (groups driven by ISAT data)
 - c. Expectation stations: Mrs. Mullanix presented. Expectation stations are where leadership team visits each classroom to explain behavioral expectations. Will finish middle school visits this week. Reduces behavioral problems.
 - d. Morning routine: Mrs. Mullanix presented. Due to very cold weather, have adjusted morning routine so that kids can be in the building before school.
 - e. Upcoming events: Math Night, Ski Night Mrs. Matravers presented. Still need 15 students to hold the ski night. Need to raise math scores, so holding a math night on February 12 to empower parents on how to help their students. Carnival style.
 - f. Medicaid contract: IBS requesting to charge 1% fee on amount recovered from Medicaid to cover IBS efforts to pursue certain authorizations. McRae moved to approve the amended Medicaid contract. Hooper seconded. All aye, motion carried. Hammond signed and directed that it be signed and emailed back to Jean Taylor, to forward to IBS.
9. Business
 - a. Possible bonding of the building. McRae provided general background of bonding process.

McRae moved to go into executive session pursuant to Idaho Code §67-2345(1)(c) & (f). Hooper seconded. Strikwerda, MacDonald, Gregory, Hammond, McRae, Hooper. All aye, motion carried.

Executive session began at 7:44.

Strikwerda moved to end executive session at 8:42. MacDonald seconded. All aye, motion carried.

b. school security: a committee has been working with Mr. Castaneda and a report will be coming back to the board with recommendations on how to better provide school security.

Bonding for the school: Strikwerda moved to approve the resolution to reimburse costs to get bonding to purchase the building. McRae seconded. All aye, motion carried. Signed by Chairman Hammond, attested by Hooper.

McRae moved to approve the underwriting agreement with RW Baird. Hooper seconded. All aye, motion carried. Chairman Hammond signed, attested by Hooper.

McRae moved to conditionally approve a purchase agreement to buy the building for no more than \$6,000,000, pending approval by attorneys. Hooper seconded. All aye, motion carried.

Public comments: question about building security; a safety committee has been created which includes local police officer, paramedic, fire marshall, school counselor, administrator, custodian. Looking to tailor plans to the building and all security issues. Meeting every two weeks and hoping to have a plan to share with the board at a future meeting.

c. responsibilities of each board member with the agenda: McRae moved to table to a future meeting. Gregory seconded. All aye, motion carried.

Clarification provided regarding the creation of a high school. Need to make sure all pieces are set up correctly (accreditation, enrollment, facilities, curriculum, etc.) before can start a high school.

10. Adjournment: Strikwerda moved to adjourn the meeting. McRae seconded. All aye, meeting adjourned at 9:00.