

Heritage Community Charter School

Learning from the past ... prepared for the future.

HCCS Board Meeting
[Idaho Code § 67-2342]

Heritage Community Charter School, Caldwell, Idaho
Heritage Community Charter School Board of Directors
Tuesday June 26, 2012 6:30 pm
1803 East Ustick Rd. Caldwell, ID 83607

Agenda

1. **Call Meeting to Order** – Strikwerda moved to call the meeting to order at 6:34 pm. McRae seconded. All aye.
2. **Roll Call Attendance:** Strikwerda, McRae, MacDonald, Hammond Gregory absent
3. **Pledge of Allegiance/HCCS mission** -- Lisa McIntosh
4. **Approval of Agenda** -- Motion to amend to move signing checks to right after financial report. McRae/Strikwerda. All aye, motion carried.

Strikwerda moved to approve amended agenda. MacDonald seconded. All aye, motion carried.

5. **Approve Board Meeting Minutes** -- Approval of minutes for 5/22 and 5/30 board meetings. Moved to approve by Strikwerda, seconded by MacDonald. All aye, motion carried.
6. **Financial Reports** - Lisa McIntosh. Referenced packet pages 1-12. Picture has already changed from May 31, for the better. Mid-May payment was a little late, but was received.
7. **Board Discussion**

7.a. Signing Checks/Brian Gonzalez (DL Evans). Mr. Gonzalez provided an historical review of the HCCS accounts.

Motion to remove Trey Klauss from signing checks. McRae seconded. All aye.

McRae moved to add Javier Castaneda to be a signer on the accounts (with full online access) and add Josh Gregory and Robb MacDonald (with full online access). Strikwerda seconded. All aye, motion carried. (McRae will remain a signer)

McRae moved to add Peggy Mueller (sp?) and remaining board members (Hammond and Strikwerda) as view-only online. MacDonald seconded. All aye, motion carried.

7b. New requirements for evaluation policies. Mrs. Taylor -- need to include a parent input piece by policy that would include parental input.

MacDonald moved to require that parent input is included in all teacher and administrator evaluations. McRae seconded. All aye, motion carried.

7c. Accountability committee. McRae -- HCCS has a resolution policy, but it is currently being bypassed where information is not going to the board or administration, but going directly to the state, but there may also be issues with going directly to the board. Would like to set up a policy where someone would talk directly to the teacher/administrator/accountability committee (made up of staff, founders, PTSO members or others appointed by the board). Grievances, if not resolved by the accountability committee, would then come to the board. Need to have a place where people filing a grievance can feel that they can be heard before going to the state. Accountability committee would hear grievances and also act as an adviser on charter issues. Mr. Buck -- may need to have two separate committees -- one for grievances and one for charter advice. General public, staff discussion about how the committee would be established.

7d. Capital campaign committee. Mr. Buck explained capital campaigns and the need for HCCS. Need to explain why need to capital campaign, plan for improvements, draft a budget, face-to-face fundraising, feasibility study, hire consultant, assemble steering committee if feasibility is positive, plot fundraising course (face-to-face, foundations, grants, etc), prepare case statement, determine top donors to get a large donation (seed money), board members need to be donors, solicit grants, hold kickoff event (small fundraising feel ... how can people be identified for giving), end with celebration party. What is the initial cost? \$5,000. Need to look at how businesses might donate goods.

7e. Update on charter commission status. All documents have been sent in, with the exception of a budget document that is due on July 16, 2012.

7f. HS pilot program report -- Mrs. Taylor power point presentation. General questions about continuation of high school program.

7g. HS program decision -- Chairman Hammond -- Commission had concerns about the high school program. Would like to get input from the public to see what they want. Comments from public. Discussed 3 options: Keep high school; K-8 with 30 8th grade students; K-8 with 60 8th grade students. One parent would like the high school to stay. One parent wondered about cutting the high school and then leaving all the students to get their credits some other way. Some think that most parents would be ok with stopping the high school program. Concerns that keeping the high school could be damaging to the culture. Culture can be achieved even though HCCS is not growing the culture through the elementary school. Need everyone to work together to make the

school work. If cut the high school, HCCS will work to assist students in seeking to achieve full credit transfers.

Strikwerda moved to accept option 3, moving to a K-8 with full 60 students per grade. McRae seconded. All aye, motion carried.

Chairman Hammond left the meeting at 9:20.

7h. School calendar, presented by Archie Buck. Strikwerda moved to approve the revised academic calendar for 2012-13. MacDonald seconded. All aye (3-0), motion carried.

7i. Stakeholder elections. Have received two applications and two nominations: Barbara Hooper, Stacy Chadwick, Jesus DeLeon, Kristen Madsen (spelling?). When are applications due for nominations? June 19, same date as other applications. Strikwerda moved to approve the ballot for Hooper and Chadwick. MacDonald seconded. All aye, motion carried.

8. **Business**

8a. Adopt state pay schedule. Current salary structure does not allow for full reimbursement of teacher salaries. Recommendation is that all new teachers be hired under the new pay scale. Could still offer bonuses at the end of the year. Strikwerda moved to adopt the state salary schedule for all newly hired teachers. MacDonald seconded. All aye, motion carried.

8b. Approve budget for 2012-13 school year. Question about transportation budget, can we adjust routes to reduce transportation costs? Strikwerda moved to approve budget based upon option #3 as amended with new salary schedule. Seconded by MacDonald. All aye, motion carried.

8c. Founder status for Skousen. MacDonald moved to approve Barb Hooper and Jennifer Knarr as founders (to specify action taken during February board meeting). Strikwerda seconded. All aye, motion carried.

Discussion about founder status for Ms. Skousen. Strikwerda moved to approve Ms. Skousen as a founder. MacDonald seconded. All aye, motion carried.

9. **Board Training.** MacDonald moved to table to next meeting. Strikwerda seconded. All aye, motion carried.

10. **Executive session 67-2345(1)(b).** Strikwerda moved to enter executive session at 9:55. MacDonald seconded. Strikwerda, McRae and Hammond - aye.

Strikwerda moved to end executive session at 10:14. MacDonald seconded. All aye, motion carried.

Strikwerda moved to deny enrollment to student 1 and student 2. MacDonald seconded. All aye, motion carried.

11. **Adjournment.** MacDonald moved to adjourn at 10:15. Strikwerda seconded. All aye, motion carried.