

Heritage Community Charter School
Learning from the past,...prepared for the future.

HCCS Board Meeting Minutes
[Idaho Code § 67-2342]

Agency: Heritage Community Charter School, Caldwell, Idaho
Governing Body: Heritage Community Charter School Board of Directors
Meeting Date: Tuesday, January 10, 2012
Time: 6:30 p.m.
Location: 1803 East Ustick Road, Caldwell, ID 83607

Agenda

Call to Order

Roll Call: Richard Hammond, Chairman; Lon McRae, Vice President;
Robb MacDonald, Treasurer; Tamara Strikwerda, Secretary

Pledge of Allegiance

The Board introduced Chris Yorgason, Yorgason Law Offices, pllc, as the new attorney for the Board.

HCCS Mission statement was read:

The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers, and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character.

McRae moved to amend the agenda to include discussion on past meeting minutes. Strikwerda seconded. All aye, motion carried.

Chairman Hammond discussed the Charter School Board University and will try to always go back to the Charter and make sure that the school is in compliance.

Discussion on personnel matters. Idaho Code 33-513 states that the Board cannot delegate appointments of staff, but the Charter allows delegation to the administrator. Additional discussion about personnel matters. Acting Administrator Taylor would like to hire long-term temporary teachers to replace expectant teachers.

McRae moved to hire long-term substitutes and authorize the administrator to

make those hires. Strikwerda seconded. Discussion by audience.

McRae moved to amend the motion to state that hires will be within current budget constraints. Seconded by McDonald. All aye, motion amended.

Amended motion voted all aye. Motion carried.

Discussion held re Family Medical Leave Act.

Discussion re two additional positions:

1. Data/Power School/Reporting – experience in Power School and ISEE data system would be helpful. McRae has looked into the position and estimates paying \$8-14/hour for the position.

Strikwerda moved to hire within the \$8-14/hour range at the discrimination of the administrator. McDonald seconded. All aye, motion carried.

2. Day-to-day Finances – purchase orders, operations, supplies, etc. Would also serve as accounting clerk. Could include attendance. Bi-lingual is a plus.

McRae moved to hire within the budget and pay \$8-14/hour to assist with purchase orders, supplies and attendance. McDonald seconded. All aye, motion carried.

Parent Feedback – Heather Jensen

Discussion of parent survey. Allows to see what is working and what needs to be improved. Survey goes out this weekend, due back by January 27. Delivered in both English and Spanish. Survey will be posted online for printing but cannot be submitted online. General discussion from parents and staff about the survey process. Once survey is completed, survey team will review.

McDonald moved to approve distribution of the survey. McRae seconded. All aye, motion carried.

Discussion of past meeting minutes.

Strikwerda moved to approve minutes of 11/1/11. Seconded by McRae. 2-0 in favor, Strikwerda and McDonald abstained because they were not members of the Board at that time. Motion carried.

Hammond moved to approve minutes of 8/25/11. Seconded by McDonald. 1-0 in favor, Strikwerda, Hammond and McDonald abstained because they were not members of the Board at that time. Motion carried.

Strikwerda moved to approve minutes of 9/19/11. Seconded by Hammond. 1-0

in favor, Strikwerda, Hammond and McDonald abstained because they were not members of the Board at that time. Motion carried.

Hammond moved to approve minutes of 11/1/11. Seconded by Strikwerda. 1-0 in favor, Strikwerda, Hammond and McDonald abstained because they were not members of the Board at that time. Motion carried.

McRae moved to adjourn the meeting at 7:11 p.m. McDonald seconded. All aye, motion carried.