



HERITAGE

HERITAGE COMMUNITY CHARTER SCHOOL BOARD MEETING MINUTES

Agenda was posted on September 23rd, 10:20AM, HCCS Front Door

Location: 1803 Ustick Rd. Caldwell; Library

Time/Date: 6:30pm, September 27, 2011

The vision of Heritage Community Charter School is to achieve:

- **H**igh Academic Achievement
- **C**ontinuous Love of Learning
- **C**ommunication that is Effective
- **S**afe and Respectful Environment

Mission: The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers, and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character.

6:30 PM - WELCOME AND INTRODUCTIONS:

- ❖ Pledge of Allegiance –L McRae led the Pledge of Allegiance
- ❖ N Andrews recited the HCCS mission
- ❖ Recognize Public Parties Addressing Agenda Items
- ❖ Made a motion to amend the agenda to include discussion of adding a board member to the HCCS board – B Fly; no second
- ❖ B. Fly approve the agenda; T. Klauss seconded; all
- ❖ T. Klauss made a motion to adopt the September 6, 2011 minutes; N. Andrews seconded; all.
- ❖ T. Klauss made a motion to adopt the September 9, 2011 minutes; N. Andrews seconded; all

6:35 PM – Discussion of Addition of a Possible Board Member

- ❖ B Fly and L McRae spoke with a gentleman, Matthew Hollist, regarding interest in joining the HCCS Board of Directors. E Navarro asked Matthew to describe why he would like to serve on the HCCS Board. He stated that he is involved in education and believes classical education is a good model to prepare students for the future; he described his interest in making sure that there is a different style of education that prepares students by using the classics; N Andrews asked if he has children at HCCS; he does not but is interested in having his children attend HCCS; L McRae stated that he is concerned about the time commitment; he stated that he would be able to attend a monthly meeting; L McRae commented that there is more than just a once a month board meeting; L McRae commented about the process for adding board members; the Board discussed the application and recommendation process and will follow that process for considering potential board members

6:35 PM – Report Items

- ❖ Financial Update – B Greenwood reviewed financial information submitted to the Board
- ❖ School and Enrollment Update – C Ivie summarized the principal report and information

6:50 PM – BUSINESS ITEMS:

- ❖ Embroidery Policy – N Andrews presented information to the Board; B Fly made a motion to approve the embroidery policy; T Klauss seconded; all

6:55 PM – DISCUSSION ITEMS:

- ❖ Student Handbook – C Ivie presented information regarding the HCCS handbook; the handbook was revised based upon the policies adopted by the Board of Directors in August 2011 and consideration of secondary students in the building; in addition, due to recent correspondence with the IPCSC, HCCS became aware that in order to comply with its charter, HCCS must have a committee develop a handbook; the handbook is developed and is ready for distribution in English; HCCS would also like to have the handbook translated so it is available in Spanish; C Ivie turned the time over to the handbook committee (N Andrews; C Davidson; J Mattravers) so that they could describe the changes to the handbook; J Mattravers commented that the updated handbook was revised starting with the “family handbook” – but with information that was clearer, more directly addresses school policy and reflects additional information for secondary students; N Andrews commented on the suggested uniform policy changes and the reasons for the proposed changes; L McRae commented that he spoke with administrators from Ridgeview Classical School and Great Hearts Academy and they both recommended not having changes or “spirit days”; L McRae also stated that he strongly disagrees with the fundraiser days that the HCCS Student Council is proposing; B Fly stated that he likes the idea of spirit days and he also believes it is important to support the Student Council at HCCS; N Andrews asked C Ivie to comment on the spirit day; C Ivie stated that spirit day went well and helped to build on the sense of community and support of “heritage” that the school has focused on (in particular BSU and U of I); she commented on the student council’s plan and on the added fact that students can earn a ticket for volunteer work so that they can participate even if they can’t afford the \$1; board members discussed additional colors (navy pants, etc.); members of the public commented on the proposed changes; C Ivie commented that the Board could consider allowing the administration to approve up to a certain number of spirit days each year
- ❖ Motion to approve the administration being allowed to approve up to 9 spirit days (for dress) per year – B Fly; Second – E Navarro; all
- ❖ Board Training – L McRae presented information regarding the purpose of the Board of Directors; L McRae pointed out that the Board exists to represent the owners of the organization – the tax payers – not to represent specific stakeholders; L McRae also provided an orientation list for the board members and reviewed the list

7:15 PM - EXECUTIVE SESSION Pursuant to Idaho Code 67-2345(1)(b) (CLOSED TO THE PUBLIC):

- ❖ B Fly made a motion to go into executive session pursuant to Idaho Code 67-2345 (1) (b) - closed to the public – to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public school student
- ❖ E Navarro - seconded
- ❖ Roll Call Vote – T Klauss – yes; E Navarro – yes; B Fly – yes; N Andrews; L McRae - yes
- ❖ X made a motion to come out of executive session; x seconded; all

ADJOURN

- X made a motion to adjourn; x seconded; all