



HERITAGE COMMUNITY CHARTER SCHOOL

BOARD MEETING/BUDGET MINUTES

Location: 2947 East Magic View Drive, Meridian, Idaho

Time/Date: 5:00 PM, July 28, 2011

The vision of Heritage Community Charter School is to achieve:

- **H**igh Academic Achievement
- **C**ontinuous Love of Learning
- **C**ommunication that is Effective
- **S**afe and Respectful Environment

Mission: The Mission of Heritage Community Charter School is to create an atmosphere of mutual respect where students feel safe and are challenged to become their best selves as they develop a curiosity and love of learning that will continue throughout their lives and prepares them for post-secondary education, careers, and service in their communities as well educated leaders who desire to preserve a democratic society and who act with integrity and character.

Board Members in Attendance: Lon McRae, Emmanuel Navarro, Bridger Fly, and Nichole Andrews.

Also In Attendance: Christine Ivie, Sonja Howerton, Ben Greenwood, Barb Hooper, and Jen Knarr.

5:00 PM - WELCOME AND INTRODUCTIONS:

- ❖ L McRae led the Board and members of the public in the Pledge of Allegiance
- ❖ L McRae welcomed members of the public and asked to recognize public parties addressing agenda items – none present
- ❖ B Fly made a motion to amend the agenda to move executive session in order to accommodate a conference call with the school's attorney between 5 and 5:30; N Andrews – second; all

5:10 PM – EXECUTIVE SESSION:

- ❖ B Fly made a motion to go into executive session pursuant to Idaho Code 67-2345(1)(a) (CLOSED TO THE PUBLIC): Closed Session to: (a) “consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need ; Nichole – second; roll call vote: L McRae yes; B Fly – yes; E Navarro – yes
- ❖ B Fly motion; E Navarro – second; all
- ❖ B Fly made motion to amend the agenda to include 2 human resource items; N Andrews second; all – both items were added due to discussion in exec session regarding personnel issue and need for clarification of requirements for alternate route
- ❖ B. Fly made a motion to approve the amended agenda; N. Andrews-second; all
- ❖ B. Fly made a motion to approve the minutes from June 28th and June 30th. E. Navarro-second; all

5:30 – REPORT ITEMS

- ❖ L McRae presented a facility update – the building is on track and anticipated move in date is Aug 15th
- ❖ B Fly presented a technology update – computers from Computers for Kids are ready to go; waiting for monitors; have software loaded; B Greenwood has purchases Ethernet cables; we will be purchasing a mobile wireless router;

5:35 PM – BUSINESS ITEMS: (To be Voted Upon in the Board Meeting)

- ❖ B Fly – motion to withdraw the offer of a contract and not sign a contract with D Blackmer for the 2011-12 school year; E Navarro – second; all
- ❖ B Fly – motion to declare a need for a special education teacher and a bilingual second grade teacher that the Board would like to fill with an individual from the Troops to Teachers program and a graduate from the College of Idaho; E Navarro – second; all

- ❖ N Andrews - motion to adopt the ISBA public charter school manual as the HCCS policy manual secondary to specific policies adopted by the HCCS BOD; E Navarro – second; all

5:45 – DISCUSSION ITEMS:

- ❖ B Greenwood presented an update regarding the school lunch program – he noted that the school is going through the inspection and application process and will attend training on Aug 2nd with the State Dept of Education; L McRae also noted that B Greenwood wrote and submitted a grant for a milk cooler and the school was awarded the largest size milk cooler from the Idaho Dairymen’s Council
- ❖ B Greenwood presented information to the Board regarding the health benefits plan for HCCS employees – he noted the premium cost and that we have a flexible spending account program established
- ❖ C Ivie and B Greenwood provided an update on transportation and complimented Brown Bus on their efforts to make sure everything is in place and all questions are answered
- ❖ N Andrews presented information from the parent volunteer committee – they are working on classroom volunteer opportunities; carpooling and back to school events
- ❖ S Howerton provided an update on marketing and community relations – she has been working on Power School implementation and will be working with people to clean up data and enter all student and employee data prior to the beginning of school; she is also working on cleaning up the website and providing more frequent communication to parents; she is also working on developing a plan to ensure all parents receive communication (either via email or phone or direct mail); she has worked with a photographer and we have planned a school picture opportunity in the fall as well as student i.d. card distribution; the photographers will be spending 4 days at the school in the first 3 weeks; S Howerton has also scheduled time for family portraits and sibling photos that will be available later in the fall – this event will be open to the community as a fundraiser; class pictures will be taken in the spring; we have our i.d. number for boxtops for education; student numbers are still high with a small number of openings in high school;
- ❖ S Howerton provided the Board with additional options for the HCCS logo – her goal is to have a logo that will work for embroidery, printing and the capital campaign – she presented an option with a more classic/antique look but lines that will work for printing
- ❖ C Ivie provided the Board with an update on the federal charter start grant continuation report
- ❖ Tentative Dates – parent and student open house Aug 18th from 3-6 pm; Board and staff strategic planning and picnic – Aug 12th; All school picnic – Sept 8th ; Board meeting change to first Tuesday of each month
- ❖ Move In information – Tentative date is Aug 15th – will use trailers and semi trucks;

7:00 – E Navarro Motion to adjourn;N Andrews second; all

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact Heritage Community Charter School staff before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above.