

**HERITAGE COMMUNITY CHARTER SCHOOL
SPECIAL BOARD MEETING NOTICE Minutes**

Location: HCCS School Office (1305 S. Kimball Ave., Caldwell, ID 83605)

Time/Date: 7:00 pm, May 25, 2011

Board Chairman Lon McRae, Board Secretary Jenny Mattravers, and Principal Christine Ivie were present at the school office; Board Members Emmanuel Navarro, Kevin Benjamin and Bridger Fly participated via conference call.

Owner

Item

L McRae

7:00 PM - WELCOME AND INTRODUCTIONS:

Recognize Public Parties Addressing Agenda Items - None
Approve Agenda – Motion K Benjamin; Second E Navarro; All

J Mattravers

7:05 PM - BUSINESS ITEMS:

Professional Development Plan – J Mattravers reviewed the professional development plan that she and C Ivie proposed after reviewing options with Great Hearts, Ridgeview, National vendors and local vendors. J. Mattravers noted that the Board approved working with Great Hearts to plan professional development, but after reviewing options, it became clear that the budget would not support the comprehensive plan that either Ridgeview or Great Hearts proposed. After speaking with Core Knowledge and Singapore Math vendors and others, C Ivie contacted P Schunk at Ridgeview and spoke with her about mentoring options. The option proposed allows half of our teachers to attend a summer academy at Ridgeview and all of our teachers to be paired with a mentor from Ridgeview that they can continue to work with for the next several years. J Mattravers and C Ivie reviewed all of the other elements of the plan and answered questions about the budget and the overall plan.

L McRae suggested the Board consider approving \$12,000 and then another \$8000 contingent on the State of Idaho receiving the next cycle of grant funding through the Idaho Charter Start grant program.

K Benjamin made a motion to approve the expenditure of \$12,000 for professional development immediately and an additional \$8000 if the second year of charter start funding is received by the State. B Fly – seconded; all.

L McRae

Building Supplemental Contract – L McRae has been working with C Wright on a supplemental contract due to the development company working with investors – the bank is asking for this supplemental contract – L McRae will continue to provide the Board with updates.

C Ivie

Reformatted Uniform Policy – C Ivie explained that the changes in the actual uniform policy are very minor – the primary change is the formatting so that the policy is easier to understand. C Ivie explained that H McRae and C Davidson spent significant amount of time creating a good policy and really tried hard to make it reasonable and easy to understand. The proposed changes are changes to make it easier to understand – and C Davidson, H McRae and C Ivie worked together to make the changes. L McRae noted that he hopes the Board will not consider making future changes because consistency in this policy is very important.

K Benjamin- motion to approve the re-formatted uniform policy; E Navarro – second; all

B Fly

Student Computer Purchasing – B Fly presented information regarding technology to the Board. He will have a full plan at the next regular board meeting. He proposed purchasing 30 laptop computers for the mobile computer lab due to the Office Depot discount available right now (\$330) K Benjamin made a motion to approve the purchase of 30 computers through Office Depot; J Mattravers seconded; all

Executive Session

J Mattravers made a motion to enter into Executive session pursuant to Idaho Code 67-2345(1)(a) (CLOSED TO THE PUBLIC); a closed Session to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. K Benjamin seconded; Roll call vote: B Fly – yes; E Navarro – yes; J Mattravers – yes; L McRae – yes

Motion to move out of executive session – E Navarro; Second – B Fly; all

Motion to offer Erica Mineau a teaching position – B Fly; Second – J Mattravers; all

Motion to adjourn – B Fly; Second – E Navarro; all