

**HERITAGE COMMUNITY CHARTER SCHOOL
SPECIAL BOARD MEETING NOTICE Minutes**

Location: Lakeview Park Nampa (1227 East Orson F Pearsons Court, Nampa ID)

Time/Date: 2:00 pm, May 21, 2011

All Board Members in attendance, as well as C Ivie and representatives from transportation companies

Owner

Item

L McRae Recognize Public Parties Addressing Agenda Items - None
Approve Agenda – J Mattravers made a motion to add Executive Session Language to the agenda to approve the hiring of a public employee; Motion to approve amended agenda K Benjamin; Second B Fly; All

Reports

C Ivie Registration Update – C Ivie reported that all was going well with the registration process; B Fly had attended the opening day of registration and agreed that it went well.

L McRae Facilities Update – L McRae reported that information he had recently received from B Fairbanks indicates that the building is two weeks behind schedule; to make up for lost time the subcontractors are hiring additional help.

Discussion Items

K Benjamin K Benjamin reviewed the release time policy drafted by law firm Eberharther-Maki and Tappen; he feels it is a sound policy and will provide a copy for review at the next regular board meeting.

Business Items

C Ivie Enrollment Deadline/ Expiration- C Ivie indicated that up to 20 children have not returned signed letters accepting spots in the school based on the lottery. After phone calls, emails, letters, and even some home visits have gone unanswered, those spots will no longer be held and will be offered to students currently on the waiting list.

C Ivie Salary Schedule and Policy Amendment – tabled until next regularly scheduled Board Meeting

K Benjamin Transportation Bids – K Benjamin went through the timeline; both companies (Caldwell Transportation Company and Brown Bus Company) hit each deadline on time; service costs went to B Greenwood, who ran a side-by-side comparison of the plans with and without overages; L McRae asked for clarification on overage policy; Brown explained the specifics, Vertrees addressed the likelihood of overages and explained that most overages would be based on mileage rather than time; L McRae asked if these transportation bids are within the approved budget; B Greenwood and E Navarro both agreed that either bid is within the budget; R Vertrees explained how fuel fluctuations affect rate of services, which are based on \$4.14/gallon; Brown clarified that there are two ways to make rate adjustments- annual CPI increase and fuel cost increase; L McRae asked for clarification on liability policies; contractor becomes responsible as soon as students step onto buses until they get off of buses; K Benjamin addressed both contractors'

plans for maintenance, student behavior, and student management; both companies use video monitoring; B Fly asked the companies to explain what differentiates them sets one above the other; Vertrees discussed location, longevity, reputation, insurance rating; Brown discussed being a family owned business, charter school niche, culture (first and last smile for students); K Benjamin explained that on the bid evaluation sheet, both companies received top rating in every category except price (bid from Brown Bus was slightly lower in cost), so with great respect for both companies, K Benjamin's recommendation to the Board was to pursue a contract with Brown Bus Company.

J Mattravers made motion to contract with Brown Bus, B Fly – seconded; all.

K Benjamin

Board Insurance – K Benjamin emphasized the importance of having board insurance; he was waiting for B Fairbanks to provide another quote but that company no longer supports policies for first year charter schools; C Ivie recommended asking Cindy at Western benefits to research quotes; B Greenwood said he would pursue those quotes and report back to the Board.

C Ivie

Policies- we need to research laws regarding a sex-offender policy for students, as well as building use policies; B Greenwood will research and report back.

Executive Session

K Benjamin made a motion to enter into Executive session pursuant to Idaho Code 67-2345(1)(a) (CLOSED TO THE PUBLIC); a closed Session to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. B Fly seconded; Roll call vote: B Fly – yes; E Navarro – yes; J Mattravers – yes; L McRae – yes; K Benjamin – yes.

Motion to move out of executive session – B Lfy; Second – E Navarro; all

Motion to have C Ivie move ahead with hiring of classified staff – K Benjamin; Second – E Navarro; all

Motion to adjourn – K Benjamin; Second – B Fly; all