

Minutes

HCCS Board Meeting Minutes

December 7, 2010

6:30 – 8:30 P.M.

Caldwell Public Library, Caldwell

Meeting called by Lon McRae

Board Members present: Lon McRae, Chairman; Crystal Davidson, Secretary; Brian Bishop; Emmanuel Navarro; Holle McRae, ex-officio.

Also in attendance: Maria Escobedo, Irma Cuevas, Jenny Mattravers, Jared Mattravers, Bridger Fly, Tonya Orton, Christine Ivie, Sheldon Kilpack, Brandon Fairbanks, Elysa Skousen

Item

Owner

Welcome

Lon McRae

Amend agenda to add an item to change the regular board meeting; approve agenda as amended motion made by Brian Bishop, second by Emmanuel Navarro, motion carries unanimously

Crystal Davidson

Motion to change the regular board meeting from the first Tuesday to the first Thursday of the month; motion made by Brian Bishop, second by Emmanuel Navarro, motion carries unanimously

Lon McRae

Report on the items purchased at the NCA auction; purchased 80 elementary chairs, 12,000+ books, and a flag pole. Motion to allow Kevin Benjamin to enter into a lease agreement for storage of the NCA auction items made by Brian Bishop, second by Emmanuel Navarro; motion carries unanimously.

Crystal Davidson

We currently have 141 students enrolled

Crystal Davidson

Tamara's facility report has been submitted, the next report is due on 12/25; special use permit meeting went well, permit was approved, all in attendance were in favor

Lon McRae

Brian Bishop presented numbers for three building options, a modular campus, permanent steel and cinder block facility, and permanent wood facility. Cost difference between permanent and modular facility is minimal in year one. Wood structure is less expensive initially but may cost more later on. Emmanuel is going to run the numbers on the building options with the best and worst case budgets and report back at the next meeting.

Brian Bishop

Elysa Skousen reported on the binational teacher exchange program. It seems to be a rather lengthy process with the State and getting candidates through the certification process. This may be an option for year two.

Elysa Skousen

Sheldon Kilpack presented the new floor plan; adjustments were made to take advantage of natural light; discussion about the need for a science lab and 6th grade classrooms. Sheldon expressed the need for us to make a decision so the developer can be breaking ground in January or February. Brian Bishop had the opportunity to tour some of Academica West's schools in Utah the past week and was impressed with what he saw. The City Council Annexation meeting is December

Sheldon Kilpack

20th from 6-8pm.

We need to get started on the administrator hiring. If we can start now we'll be ahead of the game. Crystal Davidson volunteers to work with Brandon and Christine on developing the job description, posting the advertisement, ect. Motion to put Crystal Davidson in charge of and organize the hiring committee made by Brian Bishop, second Emmanuel Navarro; motion carries unanimously

Brandon
Fairbanks

Brandon Fairbanks has contacted several agents to get applications for bids for Errors and Omissions Insurance. These need to be signed by Lon McRae so they can be submitted. The insurance would also cover our current business office as well as employment insurance.

Brandon
Fairbanks

Brian Bishop is moving to London, England and will be resigning in January; we need to put an add with an application for board members on the website so the decision can be made prior to Brian moving se we don't fall below the 5 board member minimum in our bylaws.

Holle
McRae

Examples of possible logo shown, some discussion of preferences.

Holle
McRae

Motion to adjourn made by Brian Bishop, second by Emmanuel Navarro; motion carries unanimously